

CABINET MEMBER FOR SAFE AND ATTRACTIVE NEIGHBOURHOODS

**Venue: Town Hall, Moorgate
Street, Rotherham. S60
2TH**

Date: Monday, 3rd November, 2014

Time: 10.00 a.m.

A G E N D A

1. To determine if the following matters are to be considered under the categories suggested, in accordance with the Local Government Act 1972 (as amended March 2006).
2. To determine any item which the Chairman is of the opinion should be considered later in the agenda as a matter of urgency.
3. Apologies for absence
4. Declarations of Interest.
5. Minutes of the previous meeting held on 29th September, 2014. (Pages 1 - 7)
6. Minutes of a meeting of the RMBC Transport Liaison Group held on 24th September, 2014. (Pages 8 - 12)
7. Area Assembly Chairs. (Pages 13 - 17)
Minutes of meeting held on 15th September, 2014
8. Receipt of a petition - parking near to Broom Valley Community Primary School.
9. Representatives on panels, working groups and outside bodies.

Representatives previously agreed on 14th July, 2014 by the Cabinet Member for Safe and Attractive Neighbourhoods below: -

Resolved: - (1) That the following appointments of representatives on Outside Bodies for the 2014/2015 Municipal Year: -

- Rotherham Licence Watch Steering Group – Councillor Dalton, Chair of the Licensing Board;
- South Yorkshire Trading Standards Committee – Councillor McNeely,

Cabinet Member for Safe and Attractive Neighbourhoods and Councillor Wyatt, Cabinet Member for Finance;

- Environmental Protection UK Yorkshire and Humberside Division – Four representatives from the Improving Places Select Commission;
- Warm Homes – Cabinet Member TBC;
- Women’s Refuge – One representative from the Improving Places Select Commission;
- Sheffield City Region Housing and Regeneration Board – Councillor McNeely, Cabinet Member for Safe and Attractive Neighbourhoods.

(2) That no appointment be made to the Yorkshire and Humberside Pollution Advisory Council as the organisation was in the process of closing.

10. Local Plan Steering Group - membership of the committee.
11. Environment and Development Services Revenue Budget Monitoring Report to 30th September, 2014. (Pages 18 - 23)
12. Area Partnerships Team and Corporate Community Engagement Service Update. (Pages 24 - 33)
13. Housing Investment Programme P6 September 2014. (Pages 34 - 43)
14. Neighbourhoods General Fund Revenue Budget Monitoring 2014/2015. (Pages 44 - 47)
15. Housing Revenue Account Budget Monitoring Report 2014/2015. (Pages 48 - 54)

The Cabinet Member authorised consideration of the following report received after the deadline in order to progress the matters referred to: -

16. Broom Road, Rotherham - Proposed no waiting restrictions - Monday to Friday 9.00am to 4.00pm. (Pages 55 - 62)
17. Exclusion of the press and the public.

The following item is to be considered in the absence of the press and public as being exempt under Paragraph 3 of Schedule 12A of the Local Government Act, 1972 (financial affairs relating to an individual, including the Council).

18. Procurement Outturn - High Security Communal Entrance Doors for Flats.
(Pages 63 - 65)

19. Date and time of next meeting: -

- Monday 1st December, 2014, to start at 10.00 a.m. in the Rotherham Town Hall.

**CABINET MEMBER FOR SAFE AND ATTRACTIVE NEIGHBOURHOODS
29th September, 2014**

Present:- Councillor Godfrey (in the Chair).

An apology for absence was received from Councillor Roddison.

J39. DECLARATIONS OF INTEREST.

No Declarations of Interest were made.

J40. YORK GARDENS AND CENTRE - PETITION.

Consideration was given to the report that outlined the actions that had been taken following receipt of the petition from residents and users of York Gardens and Centre (Minute No. J32 of the meeting held on 1st September, 2014) that raised concerns about the allocation of properties in the area.

The report outlined how Area Housing Officers had met with the residents and reviewed the lettings of properties. All property lettings had followed the correct procedures. Area Housing Officers would remain in contact with the residents.

Resolved: - That the action taken following receipt of the petition be noted.

**J41. HOUSING REVENUE ACCOUNT BUDGET MONITORING REPORT
2014/15.**

The Finance Manager (Financial Services, Resources Directorate) presented the report that gave a forecast outturn position on the 2014/2015 Housing Revenue Account (HRA) based upon actual income and expenditure to the end of August, 2014.

The overall forecast was that the HRA will outturn on budget with a transfer from working balance (reserves) of £0.807m which is a reduction of £633k against the approved budget.

A commentary was provided that outlined the performance of the budget headings and service division.

Resolved: - That the latest financial projection against the budget for 2014/15 be noted.

J42. HOUSING AND NEIGHBOURHOODS YEAR END PERFORMANCE 2013-14 AND 1ST QUARTER OUTTURNS FOR 2014/15.

Consideration was given to the report presented by the Service Improvement Officer that outlined 2013/2014 Key Performance Indicator (KPI) results for Housing and Neighbourhood Services. Information was given relating to performance in the previous year and the performance outturn up to the first quarter of 2014/2015.

Housing and Neighbourhood Services managed 15 KPIs. 10 (67%) achieved year end targets with 9 of the measures improving on 2012/13 outturns. Performance improvement action plans helped maximise outturns.

Full commentary was provided on an exceptions basis.

Resolved: - That the year-end position and the improved outturns of performance from Year 2012/13 to 2013/14 and up to the 1st quarter of 2014/15 be noted.

J43. NEIGHBOURHOODS GENERAL FUND REVENUE BUDGET MONITORING 2014/15.

Consideration was given to the report presented by the Financial Manager, that outlined a financial forecast for the Neighbourhood's General Fund within the Neighbourhoods and Adult Services Directorate. The forecast to March, 2015, was based on actual income and expenditure to the end of August, 2014.

The forecast for the financial year 2014/15 was an overall forecast under-spend of -£101k, against an approved net revenue budget of £671k.

The report noted that the revenue budget had increased by £97k as an approval had been given to carry forward under-spends on the 2013/2014 Community Leadership Fund, Dispersed Units and Bereavement Services.

An overview was provided that gave the net budget and forecast outturn against each service area heading. An update was given on the main areas of variance against the budget.

Resolved: - That the latest financial projection against budget for 2014/15 be noted.

J44. HOUSING INVESTMENT PROGRAMME P5 AUGUST 2014.

Consideration was given to the report presented by the Business and Commercial Programme Manager, which outlined the Housing Investment Programme at Period 5, to the end of August, 2014.

The Housing Investment Programme for the period 2014-2015 was considered, along with the previously applied revisions. A total revised budget 2014/2015 (as approved by the Cabinet Member on 1st September, 2014) was £36, 804,759.

Information was provided about areas of variance against the budget headings.

Resolved: - That the contents of the report be noted.

J45. ENVIRONMENT AND DEVELOPMENT SERVICES REVENUE BUDGET MONITORING REPORT TO 31ST AUGUST 2014.

The submitted report concerning the budget, income and expenditure, for the Environment and Development Services Directorate to the end of August, 2014, and also providing a forecast outturn to the end of the 2014/2015 financial year.

Based on income and expenditure as at August, 2014, the Environment and Development Services Directorate was projecting an over-spend on £219k.

A breakdown of the service headings and the main areas of variance was provided in the submitted report.

Resolved: - That the latest financial projection against budget for the year based on actual income and expenditure to the end of August, 2014, be noted.

J46. WHARNCLIFFE STREET PEDESTRIAN ACCESSIBILITY IMPROVEMENTS.

Consideration was given to the report presented by the Assistant Engineer concerning the scheme regarding town centre pedestrian accessibility improvements and complimenting the works currently ongoing as part of the new Tesco supermarket development.

This scheme included: -

- Additional crossing points for pedestrians together with associated highway works including build-outs around the Eastwood Lane junction and Wharncliffe Street service road.
- Removal of existing pedestrian barrier to assist in the provision of a footway, to link the bus stop on the central island with the footway on Wharncliffe Street service road and Eastwood Lane.
- A pedestrian refuge island on Wharncliffe Street near Percy Street allowing an additional crossing point for pedestrians to be provided between Drummond street car park, the surrounding residential

area and the college restaurant, Civic theatre and nearby businesses whilst also enabling easier movement for the public between bus stops.

- Associated footway works will also be required as there is currently a grass verge adjacent the proposed crossing point that will need to be partially removed to allow connection between the existing footway and the proposed island.
- An over run build-out extension of the existing island between A6021 and the service road be constructed to restrict vehicles from turning right out of Eastwood Lane onto Wharncliffe Street, as the banned turn is widely abused.

The scheme was estimated to cost £60,000 and funding had been identified from the 2014/ 2015 Local Transport Plan Integrated Transport block.

It was requested that the Cabinet Member for Safe and Attractive Neighbourhoods agree for the proposal to undertake a consultation process, and subject to no concerns being raised, that the scheme be implemented this financial year.

Resolved: - (1) That detail design work be undertaken on the proposed improvements and the scheme be implemented as shown in drawing 126/17/TT305.3.

(2) That Public and Statutory consultation be undertaken on the proposed improvement to Wharncliffe Street and the surrounding area as shown in drawing 126/17/TT305.3. and, that, subject to no objections being received, the proposal be implemented this financial year.

J47. IMPLEMENTATION OF THE 'COMMUNITY TRIGGER' - ANTI-SOCIAL BEHAVIOUR, CRIME & POLICING ACT, 2014.

Consideration was given to the report presented by the Director for Housing and Neighbourhoods Services that outlined the actions needed to facilitate the implementation of the community trigger in Rotherham, in accordance with Section 104 of the Anti-Social Behaviour Act, 2014, which was due to come into force on 20th October, 2014, and to also be consistent with the Home Office document 'Reform of Anti-Social Behaviour Powers – Statutory Guidance for Frontline Professionals' published July, 2014.

The submitted report outlined what the trigger was and those who could use it, the thresholds that needed to be met and the contact details of the responsible officers.

These actions were: -

- The responsibility for the administration and monitoring of the Community Trigger process in Rotherham will sit with the RMBC Crime and ASB Manager who would ensure regular updates were reported through the Safer Rotherham Partnership (SRP) and the county-wide Anti-Social Behaviour Working Group, chaired by South Yorkshire Police;
- The Communications Plan was subject to joint discussion between the police and the four local authority communication teams and the Police and Crime Commissioner's Office;
- Performance monitoring and management;
- Potential for administrative costs regarding the operational management of the Community Trigger process.

Resolved: - (1) That the proposed procedures to be put in place to facilitate the implementation of the Community Trigger in Rotherham be noted.

(2) That periodic update reports on the use of the Community Trigger and the response from partners to address the issues raised be presented to the Cabinet Member for Safe and Attractive Neighbourhoods.

J48. EVALUATION OF VULNERABLE TENANTS GARDENING SCHEME.

Consideration was given to the report presented by the Director for Neighbourhood and Adult Services that detailed proposals for alternative delivery methods for the vulnerable tenants' gardening scheme.

The submitted report outlined the scheme that had existed for tenants over the age of 65 provided initially by the Council and later by Morrisons.

The report outlined how the Service operated and issues it experienced being a reactive scheme, capacity issues, Council subsidy, income recovery and the lack of assessment criteria.

Three options were considered for the continuation of the garden scheme:-

- Continue use of Morrison FS;
- Tender works;
- Investigate options for delivery through a social enterprise/CVF sector organisation.

Neighbourhood and Adult Service's Directorate Leadership Team supported the expansion of the Age UK Rotherham gardening scheme to enable it to provide a service for appropriate council housing tenants. Age UK Rotherham was issued with a small grant agreement and service specification to ensure that monies were spent accordingly and work was undertaken in-line the Council's local offer to customers.

The funding provided by the Council had enabled Age UK Rotherham to offer gardening services to more older people across the borough, supporting them to maintain their gardens and continue to live independently and safely in their own homes. Age UK Rotherham gardening client base had substantially expanded, making their service more sustainable long term.

The costs of enabling Age UK Rotherham to expand their current operation and provide a gardening service to appropriate council housing tenants was £22,727.24

The funding was used for the following activities:

- To support the cost of short term hire of vehicles and the purchase of short life gardening equipment.
- To support the cost of the short term Coordinator time to cover the initial transfer of clients

The cost of enabling Age UK Rotherham to undertake the garden rectification work due to the gardens not being duly maintained as part of Rotherham MBC's gardening scheme was £6,140.00.

Resolved: - That £5000 from the Housing Revenue Account be allocated to cover any future garden rectification works required by Council tenants who approach Age UK Rotherham for a regular garden service.

J49. EXCLUSION OF THE PRESS AND PUBLIC

Resolved: - That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in those paragraphs of Part I of Schedule 12A to the Local Government Act, 1972.

J50. APPROVAL OF TENDER FOR UPGRADING EXTERNAL INSULATION WORKS TO 121 PROPERTIES AT THRYBERGH.

Resolved: - That the tender submitted by Hall Construction Ltd dated 29th August, 2014, be accepted.

(Exempt under Paragraph 3 – financial affairs)

J51. INTRODUCTORY TENANCY REVIEW PANEL

Consideration was given to the report that outlined the Introductory Tenancy Review Panel that took place on 11th September, 2014, which comprised of Councillor Ellis in the Chair, along with Councillors Foden and Pitchley.

Resolved: - That the Panel's decision to confirm the termination of the Introductory Tenancy be noted.

(Exempt under Paragraph 2 – information likely to reveal the identity of an individual)

J52. DATE AND TIME OF NEXT MEETING

Resolved: - That the next meeting of the Cabinet Member for Safe and Attractive Neighbourhoods take place on Monday 3rd November, 2014, to start at 10.00 a.m. in the Rotherham Town Hall.

**RMBC TRANSPORT LIAISON GROUP
Wednesday, 24th September, 2014**

Present:- Councillor Godfrey (in the Chair); Councillors Atkin, Burton, Cutts, Sansome, Sharman, Swift, Whelbourn, Whysall and Wootton.

Apologies for absence were received from The Mayor (Councillor Foden) and from Councillors Ahmed, Beaumont, J. Hamilton, Hoddinott, Lakin and M. Vines.

5. MINUTES OF THE PREVIOUS MEETING HELD ON 25TH JUNE, 2014

Consideration was given to the minutes of the previous meeting of the Transport Liaison Group, held on 25th June, 2014.

Agreed:- That the minutes of the previous meeting be approved as a correct record for signature by the Chairman.

6. MATTERS ARISING FROM THE PREVIOUS MINUTES

With regard to Minute No. 2(4) – Ward Members asked to be informed of progress with the feasibility study of bus services for the Wentworth Parks housing estate (Swinton); it was noted that some preliminary discussions had been held with various bus operators.

7. UPDATES FROM THE TRANSPORT OPERATORS

(1) First Group - The Rotherham Bus Partnership has had a successful beginning – there will be continuing analysis of the service changes which have taken place, examination of customer/passenger feedback, any successes and failures, so as to form recommendation for future service changes.

The First Group (and other operators) has faced problems in trying to manage services which have to travel along the Centenary Way road network in Rotherham, through the roadworks there (principally the Pool Green crossroads scheme). The effect on service punctuality has been fairly severe and alternative routes are being assessed.

Members questioned the direct service between Todwick and Dinnington, which was removed and later reviewed, but ultimately will not be reinstated. Some direct services to the Rotherham hospital were to be reduced in number, yet they were eventually reinstated. Overall, however, the Todwick to Dinnington bus service has been made worse. No solution has yet been found in order to restore the service link between Todwick and Dinnington and also to retain the main link to Rotherham (via the hospital) and to Sheffield. There will be a further review of this service, by the Rotherham Bus Partnership, although any future changes would not take effect until September 2015. It was noted that the bus services to Todwick already receive considerable subsidy from the South Yorkshire Passenger Transport Executive. Sir Kevin Barron MP and the Todwick

community group have been informed of these issues (the Chair asked to be provided with a summary briefing note of this issue). Members commented that Todwick village was not particularly well served by the bus services.

Further reference was made to the disruption caused by the Centenary Way roadworks, near to the Rotherham town centre.

Members questioned the Rotherham to Ravenfield service number 3, which had been withdrawn and replaced by service 37, although the link from Ravenfield to Wickersley has been severed. The bus partners (operators and the SYPTE), John Healey MP and Ward Councillors will meet soon to discuss these issues and whether any service improvements are possible.

(2) Stagecoach East Midlands – no report.

(3) Stagecoach Yorkshire – A number of minor changes to services had been introduced to coincide with the launch of the Rotherham Bus Partnership, mostly to adjust timings to improve punctuality, or responding to customer requests (customer feedback has been 99% positive).

The 108 and 109 services (Rawmarsh) have been restored to the routes operating during 2012, in response to customer feedback. This service change has been very well received and passenger numbers were increasing year-on-year. The September to December period is challenging in terms of maintaining service punctuality. Services operating along the Parkgate corridor are sometimes delayed because of the severe traffic congestion in that area.

It was noted that a development scheme at the Stairfoot roundabout (Barnsley area) will impact upon services 22X and 218. This new development will not include priority lanes for buses and there will necessarily be a detrimental impact upon the services travelling into the Rotherham Borough area.

(4) South Yorkshire Passenger Transport Executive (SYPTE) – a public consultation exercise, entitled “have your say,” is taking place to find out customer priorities in terms of passenger transport provision, the impact of future budget changes, etc. To date, there has been a low response from residents of the Rotherham Borough area. The SYPTE is trying to encourage more people to respond. There are both paper-based and Internet web-based means of responding to the consultation.

Requests for new bus shelters – there are none being provided, because of budget and funding limitations. There is also limited funding for bus shelter maintenance, although vandal-damage is being repaired. A number of shelters which suffer severe and repeated damage have had to be removed altogether.

Members questioned the safety of the travelling public within the Rotherham Transport Interchange: issues of both public safety and specifically the safety of children and young people. It was noted that there are initial discussions about the potential for redevelopment of the bus station and car park site. These discussions may eventually result in the re-design of the bus station (using the Barnsley interchange as an example). There is regular liaison with the South Yorkshire Police and problems are investigated. There is also a need to challenge the public perception of threats to safety within the interchange. Reference was made to the Rotherham Youth Cabinet study of the safety of young people using public transport. Dialogue continues between the SYPT and the Rotherham Youth Cabinet, with representation on the Transport User Group.

(5) Rotherham Community Transport – Members noted that Stephen Hewitson retired from the Community Transport Service during the Summer 2014. Stephen was thanked for his contributions to the Transport Liaison Group.

(6) Robin Hood Airport – consideration was given to the minutes of the most recent meeting of the Robin Hood Airport Consultative Committee, held on 17th July, 2014. The contents of these minutes were noted.

(7) Northern Rail – it was agreed that the Chair send a letter to Northern Rail encouraging a representative to attend future meetings of the Transport Liaison Group.

8. UPDATES FROM RMBC TRANSPORTATION UNIT

Members were informed of details of the Local Sustainable Transport Fund (LSTF), which was entering the third round of bidding for funding by local authorities, with the funding to be spent entirely in the 2015/2016 financial year. Priority would be given to projects which would boost economic growth and reduce carbon emissions. The focus of the funding will be on public transport, walking and cycling. The South Yorkshire Integrated Transport Authority had submitted its bid to the LSTF during March 2014. The full amount of £4.8 millions has been awarded over the lifetime of the LSTF (Rotherham has received £3.5 to £4 millions of capital funding, with the addition of £700,000 of revenue funding).

Rotherham's funding will be concentrated on the two main LSTF corridors (Rotherham to the Dearne Valley and Rotherham to Sheffield). There may also be some funding available for schemes in a number of district centres (eg: Aston, Dinnington and Maltby).

Projects to be funded are:-

: cycling related schemes (eg: mobile cycling hub to visit businesses and district centres; cycle training and bike hire);

- : Eco-stars and Eco-driving – to reduce vehicle emissions;
- : Safe and sustainable travelling;
- : Wheels to work (motor cycle hire);
- : helping vulnerable people to use public transport;
- : South Yorkshire intelligent transport scheme;
- : Plugged in Places (electric vehicles);
- : a marketing programme to support the whole package of schemes.

To demonstrate the impact of LSTF, Members were informed of the following list of schemes funded from revenue and capital LSTF strands:-

- : Main Street, Rotherham – pedestrian crossing (adjacent Riverside House);
- : Centenary Way, Rotherham – pedestrian/cycle crossing near to Bailey House;
- : surfacing of path alongside the canal (town centre, Holmes, towards Meadowhall);
- : A633 cycle route (between Rotherham and Parkgate);
- : South Yorkshire intelligent transport;
- : Common Lane, Wath upon Dearne – footpath improvements;
- : cycle training for commuters;
- : Doctor Bike – cycle maintenance sessions;
- : Cycle parking in businesses;
- : Provision of monthly bus passes.

Members also heard that new projects will begin during 2015/2016, with the aim of encouraging the private sector to contribute funding to schemes which will provide direct benefit their businesses.

Ward Members asked to be provided with details of the schemes to improve the bus corridor and to construct a cycle route between Rotherham, Parkgate and Rawmarsh.

Reference was made to the provision of charging points for electric vehicles (eg: at the Council's Riverside House building). It was noted that some may in future be positioned in car parks, with fees being payable. Businesses are able to lease the devices, in order to provide charging points (at no cost) for their employees.

Agreed:- That the information be noted.

9. DATE AND TIME OF THE NEXT MEETING

Agreed:- (1) That the next meeting of the RMBC Transport Liaison Group

be held at the Town Hall, Rotherham on Wednesday, 3rd December, 2014, commencing at 2.00 p.m.

(2) That future meetings of the Transport Liaison Group take place on:-

- Wednesday 18th March, 2015
- Wednesday 24th June, 2015

**AREA ASSEMBLY CHAIRS
MONDAY, 15TH SEPTEMBER, 2014**

Present:- Councillor Godfrey (in the Chair); Councillors Buckley, Currie, Dalton, Ellis, J. Hamilton, N. Hamilton, McNeely, Sansome, Sims, Swift, Wallis and Whelbourn.

Apologies for absence were received from Councillors Havenhand and Johnston.

8. MINUTES OF THE PREVIOUS MEETING

Consideration was given to the minutes of the previous meeting held on 16th June, 2014.

Resolved:- That the minutes be received and the contents noted.

Arising from Minute No. 3 (Local Plan Consultation) concern was expressed that the 3 public drop in sessions did not cover the whole of the Borough. The Chair reported that it was her understanding that a 4th had been added, My Place in the Town Centre. Rawmarsh, Wickersley and Anston had been selected as they were the areas where there would be the most changes from the previous consultation. It was also a question of staff resources.

The consultation would run from 13th October-24th November, 2014.

9. MATTERS REFERRED FROM SCRUTINY

There were no matters referred from Scrutiny for consideration.

10. AREA ASSEMBLY CHAIRS/AREA PARTNERSHIP MANAGERS UPDATE

The Area Partnership Managers and the Area Assembly representatives gave the following updates:-

Rotherham North

- Community First – 2 of the 3 Ward-based Panels were meeting as they had successfully secured further funding based on the work undertaken to date

Rotherham South

- Excellent work taking place in the area involving the community in improving the appearance of their area e.g. monthly litter picks and in the process of setting up Streetpride Volunteers

Community First

- Work was underway planning for the funding ceasing at the end of the current financial year. Partnership Managers had had discussions with Rotherfed and Voluntary Action Rotherham.

The 3rd strand of the funding programme, Endowment Match Challenge, would begin in March, 2015. There had been an assumption that there would be a direct link between the Neighbourhoods Grant Programme and the Endowment Match Challenge. However a recent meeting had revealed it was to be managed by the Cabinet Office in partnership with the national Community Foundation with each community foundation being set an annual target to generate income from contributions from the private sector by the end of March which the Government would then match 50%. If a Community Foundations hit its annual target the national Community Foundation would award the 50% match from the pooled budget; if not the match would be retained and allocated to other areas.

There had been some difficulties in South Yorkshire in achieving those targets so the allocation hoped for would not be as great. There was the ability to access South Yorkshire Community Small Grants Priorities and there was a grant giving panel in Rotherham. Existing projects would be signposted.

Social Media

- Twitter had been launched by Rotherham South on 15th July. To date 27 tweets had been sent out, generated 57 followers and re-tweeted by a range of people

Wentworth North

- The traffic issues at Nether Haugh had been in the news recently and were a NAG priority. A lot of work had been carried out with the Police and traffic calming measures installed. There had only been 1 accident since the installation of the measures.
- Fitzwilliam Estate – a new community on the Patio Estate
- Hooper – A further £1,5000 Community First had been secured and allocated

Wentworth South

- Community First Panel meeting due to take place for the Valley Ward in September. Silverwood had allocated their funding
- As from next week Rotherfed would be co-hosting for Groundwork Dearne Valley
- The community group in East Herringthorpe had submitted a Community First bid. It was hoped to hold a Christmas event and produce a newsletter
- The Thryberghians had recently held an event which 156 had attended

- Thrybergh was still a NAG priority – there was multi-agency working with a walkabout held in August to look at the problems posed in that area
- Rawmarsh Community First had allocated all their funding

Rother Valley West

- Big Local - the plan had been successful and endorsed by Big Local. Sub-groups were now being set up and £12,000 had been allocated to community groups

Wentworth Valley

- Little London – a Task and Finish Group had been set up to work with private sector housing stock and the role of the Area Assembly in supporting the community
- Big clean up lead by the Town Council with all the communities in Maltby holding litter picks on the same day thereby raising the profile of environmental improvement

Rother Valley South

- Work with the local Community Group Development Forum to draw down awards - just under £10,000 to carry out work across the vicinity particularly around local democracy. There would be the usual Local Democracy Week activities
- JADE had charitable status and taken over the lease of the former Housing building on New Street. It was currently in the process of working through the Community Asset Transfer process. It would provide activities and services for young people

Councillor N. Hamilton placed on record his thanks to the fantastic job carried out by Christine Staniforth whilst covering Sarah Curren's maternity leave.

11. AREA PARTNERSHIP TEAM/CORPORATE COMMUNITY ENGAGEMENT SERVICE MERGER UPDATE

Further to Minute No. 4 of the meeting held on 16th June, 2014, Paul Walsh, Housing and Communities Manager, reported that a report had been considered by the former Cabinet Member for Safe and Attractive Neighbourhoods (Minute No. 8 refers) and formal consultation with staff and the Trade Unions had commenced.

Feedback on the proposed merger so far had predominantly been positive with clear benefits.

A further report containing the results of the consultation would be submitted to the Cabinet Member in November with proposed

implementation as soon as possible thereafter.

Resolved:- That the report be noted.

12. SCHEDULING OF FUTURE AREA ASSEMBLY MEETINGS

Due to the recent publication of the Jay report and the intense public and media interest, a decision had been made to postpone all Area Assembly meetings during September following advice from the Police and Emergency Planning.

The next round of Area Assembly meetings would be commencing shortly. Keith Bradley, Emergency Planning Officer, and Asif Akram, Health and Safety Officer, advised Members on steps that should be taken in the interests of their own personal safety as well as risk assessment, building security, security arrangements, change of venue if necessary, media and meeting protocol.

Discussion ensued with the following agreed for the format for the October meetings to ensure consistency across all Area Assemblies:-

- The Chair to read a prepared statement regarding the Jay report at the beginning of the meeting with it made clear that it was an issue that the Assembly would be returning to
- A "normal" agenda including PACT priorities etc.
- 30 minutes for public questions
- Awareness training to recognise the signs of CSE and the referral process offered to the Area Assembly
- Senior member Children's Services to be in attendance
- Attendees to be reminded of the behaviour expected at meetings

It was the majority view that the Area Assemblies should proceed as scheduled.

It was also felt that it may be opportune to review the Area Assembly boundaries.

Resolved:- (1) That Area Assembly meetings continue as scheduled subject to the appropriate risk assessments of each venue having been carried out.

(2) That in light of (1) above, the appropriate security arrangements be made if felt necessary.

13. ANY OTHER BUSINESS

SNT Meetings

Discussion ensued on the attendance at SNT meetings. It still appeared that there were inconsistencies across the areas as to who received invites.

The areas where it did worked, it worked very well but this was not replicated across the Borough.

Resolved:- That this issue be included on the agenda for the next meeting together with the protocol as to who should attend to ensure consistency across all areas.

Councillor McNeely

Councillor McNeely wished to place her thanks on record to the Area Partnership Managers and support officers for their help during her term as Cabinet Member.

14. DATE AND TIME OF NEXT MEETING -

Resolved:- That a further meeting be held on 19th January, 2015, commencing at 2.00 p.m.

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1	Meeting:	Cabinet Member for Safe and Attractive Neighbourhoods
2	Date:	3rd November 2014
3	Title:	Environment and Development Services Revenue Budget Monitoring Report to 30th September 2014
4	Directorate :	Environment and Development Services

5 Summary

To report on the performance against budget for the Environment and Development Services Directorate Revenue Accounts at **the end of September 2014** and to provide a forecast outturn for the whole of the 2014/15 financial year.

Members are asked to note the forecast outturn position of an under-spend of -£296k for the Environment & Development Services Directorate based on expenditure and income as at September 2014.

6 Recommendations

That the Cabinet Member notes the latest financial projection against budget for the year based on actual income and expenditure to the end of September 2014. This report is referred to the Self Regulation Overview and Scrutiny Select Commission for information.

7 Proposals and Details

7.1.1 Cabinet Members receive and comment upon budget monitoring reports on a monthly basis. This report reflects the position against budget for the period 1 April 2014 to 30 September 2014.

7.1.2 The table below summarises the forecast outturn against approved budgets for each service division:

Division of Service	Net Budget	Forecast Outturn	Variation	Variation
	£000	£000	£000	%
Asset Management, Audit and Insurance	8,222	8,034	-188	
Business Unit	579	519	-60	
Communications	803	806	+3	
Regeneration, Planning and Cultural Services	6,729	6,489	-240	
Streetpride	28,570	28,759	+189	
Total Environmental and Development Services	44,903	44,607	-296	0.66%

Following the September cycle of budget monitoring the Directorate has identified that it is likely to be underspent by -£296k (**-0.66%**) against its total net revenue budget of **£44,903k**.

7.1.3 The details below have previously been offered in a Briefing Note, but due to the timing of this meeting, this month this has not been circulated in advance.

SUBJECT: EDS REVENUE BUDGET MONITORING**1. Update on the current projections for EDS Revenue Budget Monitoring at the end of September 2014.**

The table below shows the monitoring figures for April – September with narratives explaining the current projections.

	April - Sept
Service	£000
Asset Management, Audit and Insurance	-188
Business Unit	-60
Communications	+3
Regeneration, Planning, Customer & Cultural Services	-240
Streetpride	+189
TOTAL	-296

Asset Management, Audit and Insurance -£188k

There are some small pressures across the Asset Management service which total **+£53k**: Health and Safety (+£18k) for costs incurred relating to the English Defence League demonstrations, and an under recovery of income for some training. All Saints toilets has a pressure (+£11k) which is due to an over spend on pay and a small under recovery of income against the budget. Riverside café and hospitality has a pressure (+£15k), also due to an over spend on pay budgets and an under recovery of income. Further pressures are being reported, CENT has some residual costs (+£2k) and Internal Audit (+£7k) pressure which is staffing related.

The pressures are now being offset by reported under spends which total **-£241k**. Facilities Management have reported the following savings, Commercial Properties (-£20k) due to additional rental income, and (-£152k) from Facilities Management of all council buildings. Further savings are being reported from the Corporate Environment Team (-£34k) and (-£15k) from the Capital Team, (-£15k) Caretaking and (-£5k) School Crossing Patrol.

Business Unit -£60k

The Service has declared an under spend on the training budget with a balance being retained for essential/mandatory training; this will be further scrutinised to consider if any further saving can be offered.

Communications +£3K

This small pressure is around staffing and marketing events, and work is ongoing to mitigate this pressure.

Regeneration, Planning, Customer and Cultural Services -£240k

A number of smaller pressures remain within the service area, RIDO is funding a replacement IT package, and has some staffing costs causing a pressure (+£29k). The Contact Centre (+£36k) pressure caused by additional staffing costs to ensure delivery of service. Cashiers (+£43k) mainly due to increased charges for use of paypoint and post office collection service. A further (+£33k) across a number of services, these remain under review to mitigate the pressure.

There are now an increased number of budgets reporting under spends which is partially due to some recently approved budget virements at Cabinet, and seeing more of an impact of the moratorium on spend. Business Centres due to retaining increased occupancy levels (-£60k). Cultural Services from Theatres (-£14k), Boston Castle and Museums (-£19k), and Libraries and Customer Services (including Riverside and Maltby) (-£245k) mainly due to the non-filling of vacant posts prior to the now implemented staffing restructure, and a reduction on expected spend from the materials fund, in line with the moratorium. Building Control (-£8k), due to an increase on applications. Planning Services have identified a small underspend due to the delaying of consultancy spend in this year (-£17k). A review of the Markets budget has identified an improved position of (-£18k).

Streetpride +£188k

At this stage in the year the service is reporting a pressure in **Network Management Services (+£224k)**, in the main this is due to failure to reach the income targets in Parking Services (+£290k); this is due to:

- a reduction in the number of staff parking permits issued as a result of the cheaper 'offer' from private car parks in the vicinity of Riverside House;
- the continuing downturn in income from off-street parking
- fall in the number of Parking Control Notices (PCNs) issued, and

Cabinet recently approved a budget virement in recognition of the likely impact of the new Tesco store opening mid-November which has reduced the pressure on this budget (last month reported £387k) this year. The remaining pressure is being partially mitigated by some savings in other areas (-£66k), mainly from Street Lighting energy savings.

There has only been a minor change since last month for **Leisure and Green Spaces** reporting a pressure (+£6k), an under recovery of income from Allotments (+£23k), and (+£9k) from the golf course. Country Parks have a pressure (+£32k) due to agency cover costs, and Trees and Woodlands have a staffing pressure (+£3k). There are some savings mainly due to working within the moratorium on spend, from Urban Parks (-£32k), and Landscape Design and general management (-£29k).

Community Services are reporting a pressure (+£69k) due to an over spend on Street Cleansing (+£53k), staffing vacancy factor costs (+£15k) and increased costs due to a new kennelling contract for the Dog Warden service (+£11k); these pressures are being partially offset by an underspend (-£10k) on Pest Control.

Waste Services are now reporting a improved position **(-£46k)** with Waste Collection under spent by (-£175k) mainly due to a WEEE (Waste Electrical and Electronic Equipment) rebate, effects of industrial action, increased income on bulky items and commercial waste. However, Waste Disposal has a pressure (+£149k) due to expected outlet not coming on line by the timetabled date, and needing to take more waste into other (higher cost) facilities than planned. There is also a small saving on Waste PFI due to reduced savings on external consultancy (-£20k).

An under spend has been identified within **Corporate Transport Unit (-£44k)** **mainly** from the Bus Services Operator's Grant, work is ongoing to establish if anything further can be saved. And the Corporate Account is now reporting **(-£21k)** largely due to the moratorium on non-essential spend.

Summary

The EDS reported pressures at April – September Monitoring shows an under spend forecast of -£296k.

As noted in earlier months, and still valid, there are some areas within EDS which could be over budget by the end of the financial year, but these are not currently being reported in the figures:

Winter Service has historically overspent by around (+£450k), a review of previous years data has updated the current estimate to year end as a £417k pressure, but this could fluctuate depending on the severity of the weather.

Planning income was under recovered last year (+£93k), at this stage it is too earlier to predict whether this financial year will outturn the same, as early months have seen some significant planning applications.

Riverside Café could potentially show an under recovery of income due to this service having to increase the price to customers to cover the increase on food prices. This could potentially mean the café may have fewer customers in the future.

Details have been requested on the following types of spend :

Agency Costs

Total expenditure on Agency staff for Environment and Development Services for the period ending 30th September 2014 was £422,078. This was £380,233 for the same period 2013.

Consultancy

For the period ending September 2014 the total expenditure on Consultancy was £48,834 this follows a review of spend by staff in EDS. The reported spend for the same period in 2013 was £105,074.

Non contractual Overtime

Actual expenditure to the end of September, 2014 on non-contractual overtime for Environment and Development Services is £207,530 whilst the same period to September 2013 spend was £253,607. Please note that the data for 2013/14 did not include Asset Management for the full year.

The actual costs of Agency, Consultancy and Overtime are included within the financial forecasts.

Currently ICT is reported via Resources staff

8. Finance

There are no other details to report this month.

9. Risks and Uncertainties

The overall Directorate budget shows an under-spend of -£296k which has been identified and explained above and in the appendices. Winter Service, Planning Income and Riverside Café have been identified as areas that could potentially report a pressure by year end.

10. Policy and Performance Agenda Implications

Directorate budgets are aligned only to corporate priorities and spending within the agreed Directorate cash allocation is key to demonstrate the efficient Use of Resources.

11. Background Papers and Consultation

This is the fifth budget monitoring report in this format for the Directorate for 2014/15 and reflects the position from April 2014 to September 2014. This report has been discussed with the Strategic Directors for Environment and Development Services and the Chief Finance Officer.

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E-mail: Andy.sidney@rotherham.gov.uk

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1.	Meeting:	Cabinet Member for Safe and Attractive Neighbourhoods
2.	Date:	3rd November 2014
3.	Title:	Area Partnerships Team and Corporate Community Engagement Service Update
4.	Directorate:	Neighbourhoods and Adult Services

5. Summary

Further to the report presented to the Cabinet Member on 16th June 2014, Minute No.8 refers, this report provides an update on the proposed merger of the Area Partnership Team and the Corporate Community Engagement Service.

The report details the outcome of staff consultation on the proposals and the proposed next steps.

6. Recommendations

That the Cabinet Member notes the report and recommendations and the next steps regarding the implementation of the merger.

6. Background

A report was presented to the Cabinet Member for Safe and Attractive Neighbourhoods on 16th June 2014, Minute No.8 refers.

The report set out the rationale for and specific proposals relating to the merger of the Area Partnership Team functions currently within the Housing and Communities Service, (the existing team structure is set out in Appendix 1) with the Corporate Community Engagement Service (the current team structure is set out in Appendix 2), to create a corporate 'hub' for community engagement and involvement activity. The merger would enhance coordination of activity and remove potential duplication of effort.

The report recommended that the merger proposals be subject to consultation with staff and unions and that a further report be presented once that process was concluded.

6.1 Staff consultation outcome

The formal 30 day staff consultation started on the 30th July 2014 and comprised of union briefings, staff group meetings and one to one meetings, where appropriate, to enable all staff and the unions to raise any issues or concerns they had with regard to the proposals.

The overall feedback on the proposals was very positive with widespread support for the move to new ways of working and refocussing of the work of both teams into a single function.

Trade Union colleagues have raised no objections individually or collectively on behalf of their members on the proposals.

Where comments were received these related to clarification of job roles/duties with a request that these are revisited once the structure has embedded. All other points raised during the discussions were either operational in nature, i.e., what learning and development would be available for staff to take on their new roles; what workloads would some staff be expected to carry forward into their new roles; could job titles change; or personnel related issues.

The proposals include a re-alignment of staff at the current Resident Engagement Officer/Community Development Officer level to ensure that each of the 11 deprived communities within the Borough has an allocated Neighbourhood Development Officer, being the job title of the new combined role. This will require the relocation of an officer from the South of the Borough to the Central area. Discussions have taken place with staff and Unison during the consultation period and it is hoped that this operational move can be achieved through negotiation.

6.2 Final proposals for implementation

It is now recommended that the merger of the Area Partnerships Team and Corporate Community Engagement Service be implemented. The final proposals for implementation are as follows:

- The merged service to be rebranded as the Neighbourhood Partnerships & Engagement Service. The proposed service structure is set out in Appendix 3.
- Unification of the current Resident Engagement Officer and Community Involvement Officer posts within one generic Job and Person Profile. The combined post to be rebranded as Neighbourhood Development Officer.
- Transfer of the Area Partnership Team management responsibility from the Housing & Communities Manager to the Community Engagement Manager. The latter post to be rebranded Neighbourhood Partnerships and Engagement Manager, to reflect this.
- As the 'communities' element of the current Housing and Communities Service is being re-aligned, it is proposed that the retained functions within the service be rebranded 'Housing and Estate Services' and this would be reflected in the service managers revised job title 'Housing and Estate Services Manager'. The revised service structure is set out in Appendix 4.
- The existing Community Support Officers to be rebranded Neighbourhood Support Officers.
- Formal transfer of the Schools Community Cohesion Officer post from the Community Engagement Team, NAS, to the School Effectiveness Service, CYPS, with effect from 1st April 2015. Funding responsibility for the post will also transfer. This transfer has been agreed with the post holder and CYPS.
- Transfer of 1 Community Engagement Officer to the Neighbourhood Crime and ASB Team within Housing & Estate Services. The duties of the post holder will continue as currently. In order to incorporate the job role into the Neighbourhood Crime and ASB Team, the post will be appropriately rebranded in consultation with the post holder. The post holder will be managed by the Neighbourhood Crime and ASB Manager. The revised team structure is set out in Appendix 5.

6.2 Next Steps

It is proposed that the merger take place from Monday 1st December, with a programme of implementation, including staff training and development and

realignment of work stream responsibilities taking place prior to the start of the 2015/16 financial year.

7. Finance

During the preparation for this review, one member of staff sought voluntary severance, which created a saving of £11,500 which was accounted for during 2013/14 and by deleting the post from the establishment, the subsequent staffing budget thereafter has been permanently reduced by that value.

It is also proposed to realise savings of £30k from Community Engagement Service for the financial year of 14/15. These savings will be achieved from revenue budget adjustments within Corporate Community Engagement and proposals have been discussed and agreed with Finance.

Additional savings of £50k in 2015/16 will be delivered within the Neighbourhoods and Housing General Fund Community Cohesion Budget through the transfer of the Schools Community Cohesion Officer to CYPS with effect from 1st April 2015. This is accepted by CYPS but there has been some confusion regarding the funding arrangements, but it has been explained that funding would cease from April 2015.

Changes to the existing job description of Resident Engagement Officer and Community Involvement Officer will also result in changes to the funding arrangements of the posts. The Resident Engagement Officer posts are 100% Housing Revenue Account funded; the Community Involvement Officer posts are split funded between the HRA and the General Fund. Going forward all posts at this level would be split funded but the funding ratio between HRA and general fund will need to be revisited to ensure no additional pressure is placed upon the General Fund.

8. Risks and uncertainties.

The proposals include a re-alignment of staff at the current Resident Engagement Officer/Community Development Officer level to ensure that each of the 11 deprived communities within the Borough has an allocated Neighbourhood Development Officer. It is hoped that this operational change can be made through a process of staff and union negotiation, which is currently underway. However, should staff feel strongly that they wish to remain in their current geographical area; alternative arrangements will need to be discussed with Human Resources and Unions with regard to the most appropriate process to enable this change to be implemented.

The proposed Job and Person Profile for the new Neighbourhood Development Officer post has been reviewed and agreed at current grade by the Pay and Grading Panel. There were no amendments proposed by staff during the consultation process.

9. Background Papers and Consultation.

Cabinet Member for Safe and Attractive Neighbourhoods, 16th June 2014, Minute No.8.

Cabinet Member for Communities and Cohesion, 23rd June 2014, Minute No:5

Information and updates have been provided to the Area Assembly Chairs Meeting.

The proposals were discussed with Human Resources and no immediate concerns were raised, subject to usual staff and union consultation processes and pay and grading reviewing any changes to job profiles. This has now been completed as detailed above,

Financial Services have also been consulted.

Audit and Asset Management Service have been consulted with regard to the proposed Housing and Estate Services Manager job title, due to a current post holder titled Estates Manager existing within their service structure. However, it is not anticipated that this will lead to any operational confusion.

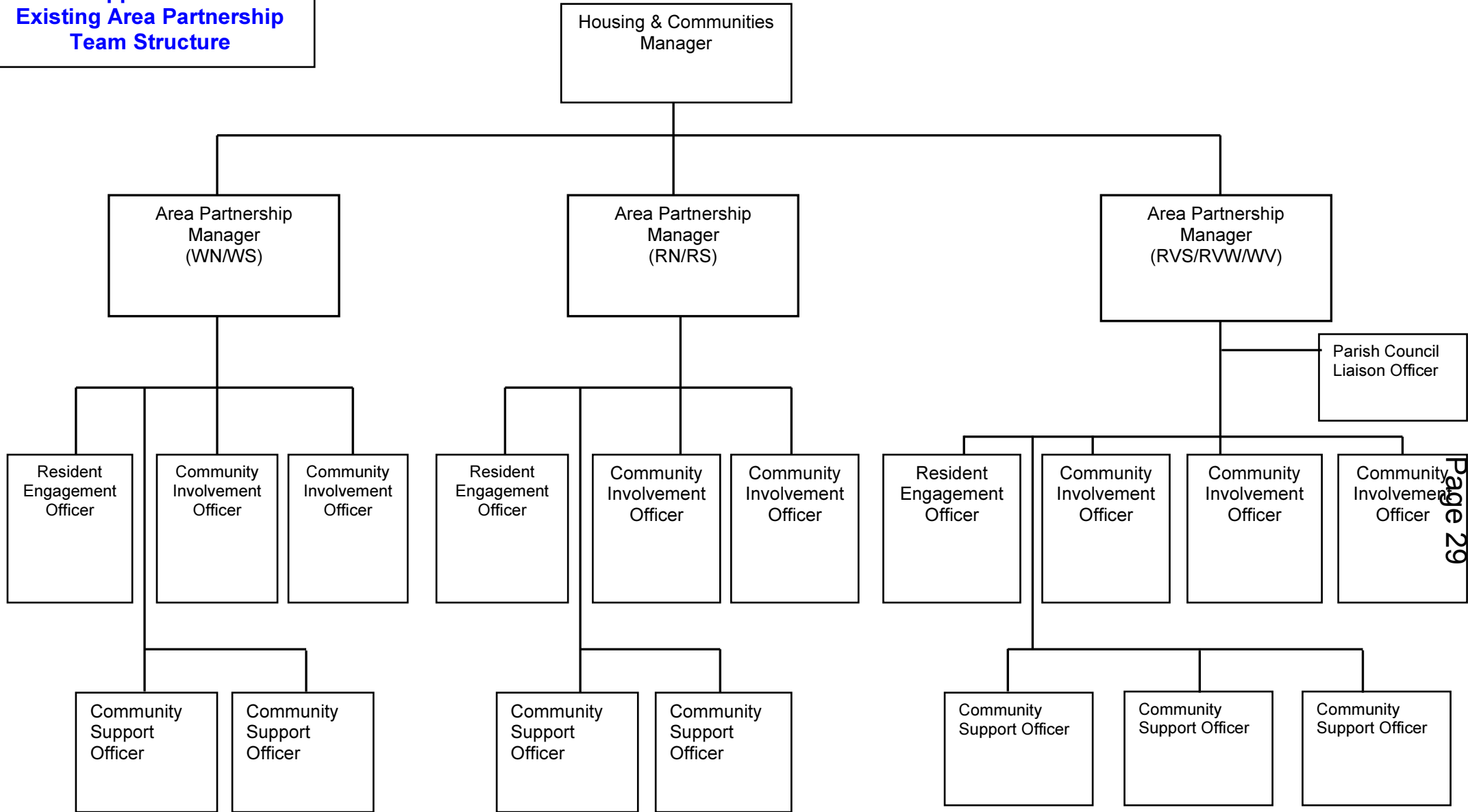
NAS DLT has considered and approved the report.

Contact Name:

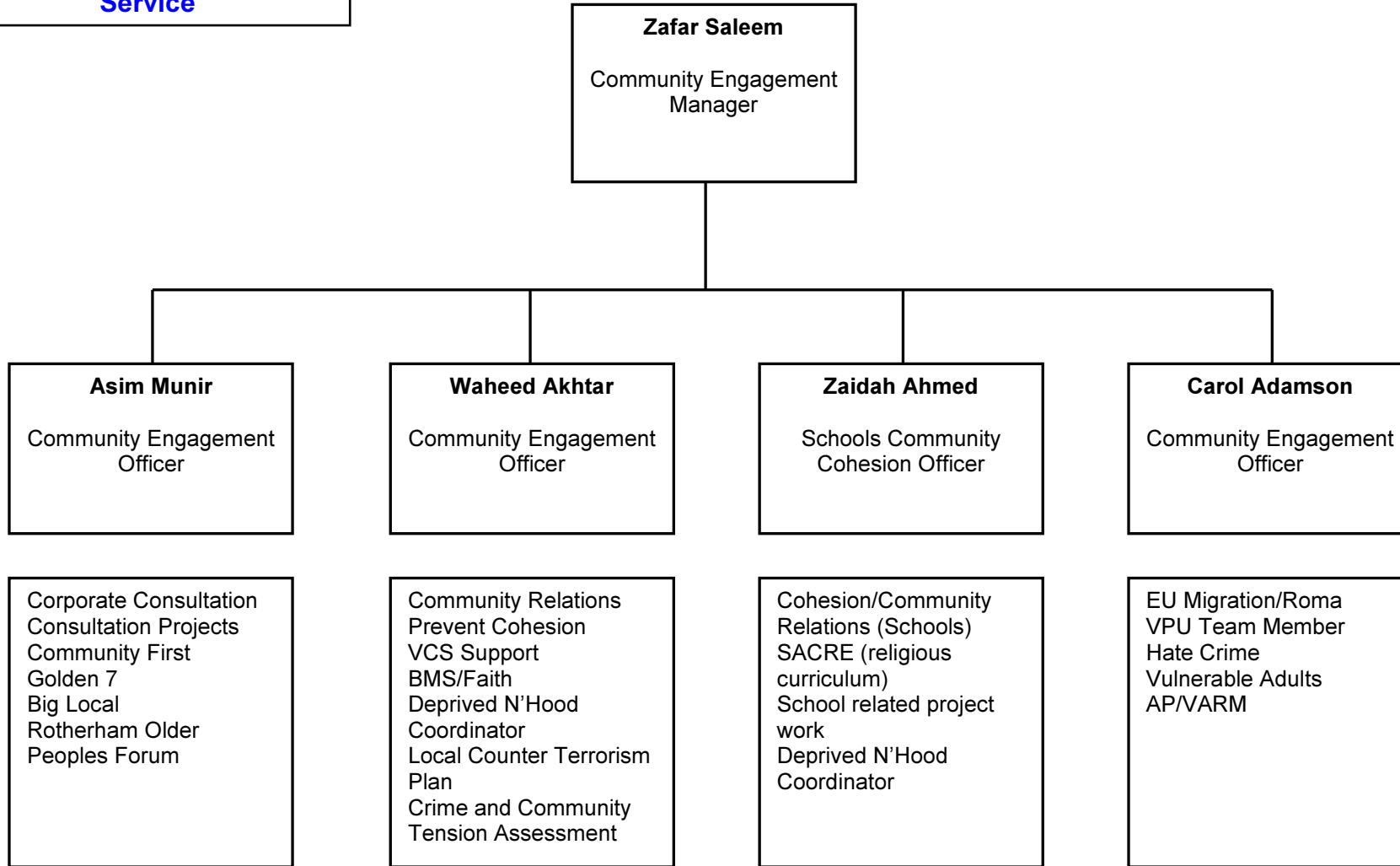
Paul Walsh, Housing & Communities Service Manager, NAS; 01709 334954;
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Zafar Saleem, Community Engagement Service Manager, NAS; 01709 822757;
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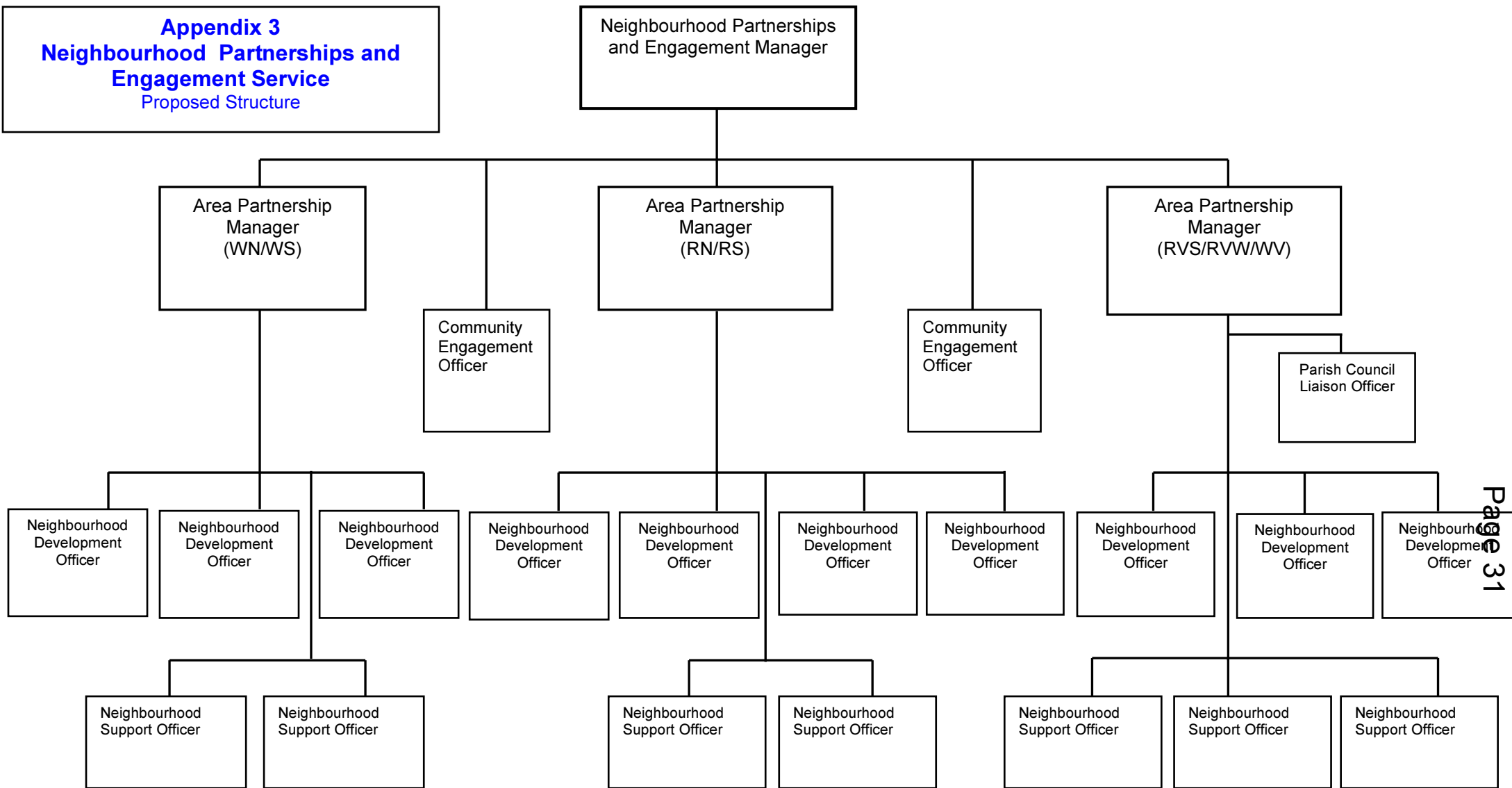
**Appendix 1
Existing Area Partnership
Team Structure**



**Appendix 2
Existing Corporate
Community Engagement
Service**

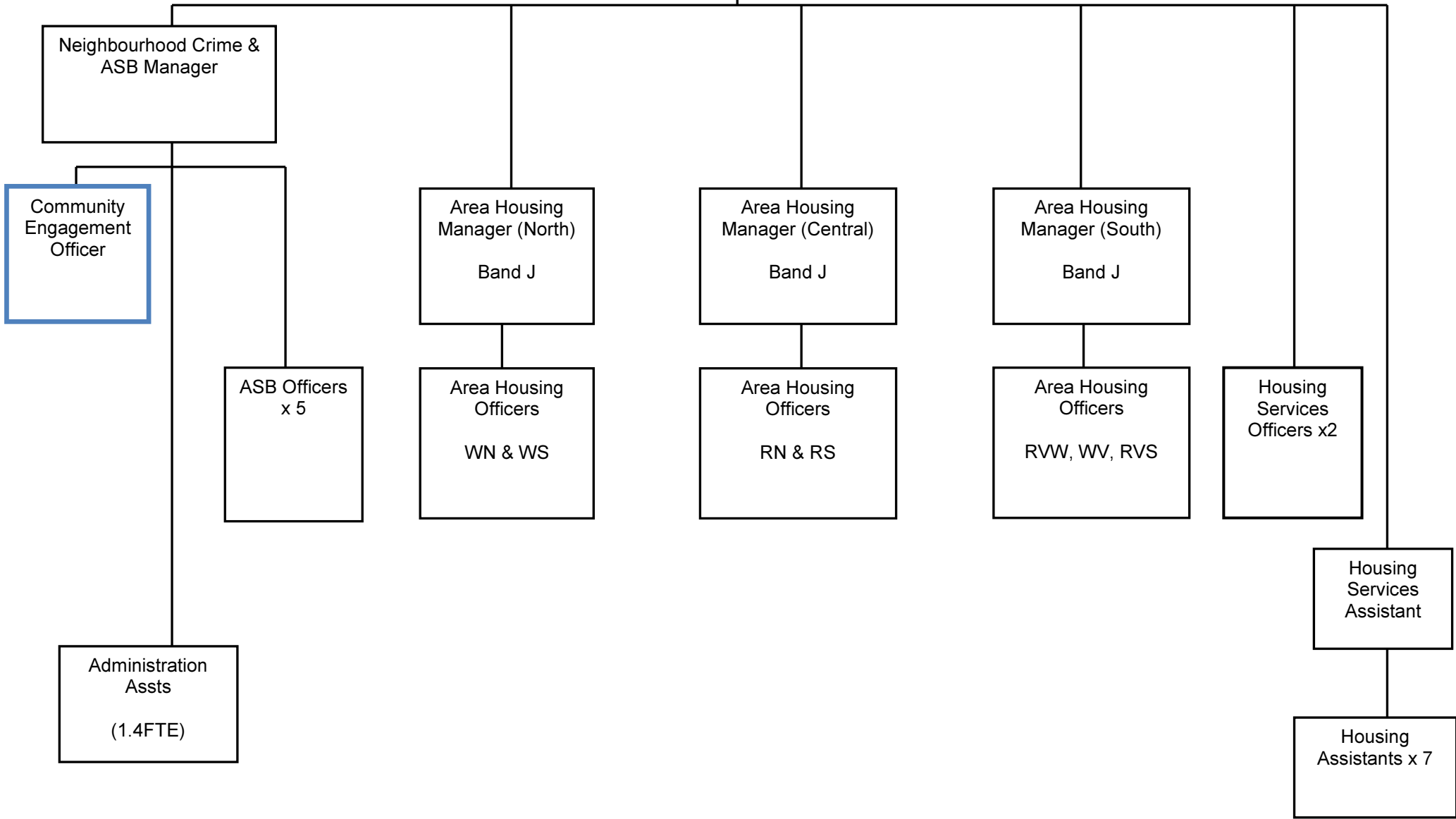


Appendix 3
Neighbourhood Partnerships and
Engagement Service
Proposed Structure



Appendix 4
Housing & Estate Services – Revised Structure

Paul Walsh
Housing & Estate Services Manager



Appendix 5
Housing & Estate Services
Neighbourhood Crime and Anti-Social Behaviour Team - Revised Structure

Paul Walsh
Housing & Estate Services
Manager

Carol Adamson
*Community
Engagement Officer
(title to be revised)*

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[Empty box]

**Rob
Finlayson**
ASB Officer

[Empty box]

Janet Kay
Admin Asst

[Empty box]

ROTHERHAM BOROUGH COUNCIL – REPORT TO CABINET MEMBER

1.	Meeting:	Cabinet Member for Safe and Attractive Neighbourhoods
2.	Date:	3 November 2014
3.	Title:	Housing Investment Programme P6 September 2014
4.	Directorate:	Neighbourhoods and Adult Services

5.0 Summary

The purpose of this report is to update the Cabinet Member for Safe & Attractive Neighbourhoods on the status of the Housing Investment Programme at Period 6 September 2014.

6.0 Recommendations

It is recommended that the Cabinet Member for Safe & Attractive Neighbourhoods:

Receives and notes the contents of this report

Approves budget virements and carry over as detailed in the report

7.0 Proposals and Details

7.1 HIP Programme & Revisions

The budget process that led to the original Capital Programme for 2014/15 to 2016/17 ensured that the Council's capital investment plans were aligned with its strategic priorities and vision for Rotherham.

In order to maintain that strategic link, and make best use of the capital resources available to the Council, it is important that the programme is kept under regular review and where necessary revisions are made.

The following table provides an overview of the approved HIP programme for the period 2014-15 and previously approved revisions.

Description	Original Budget 2014-15 £	Original Budget + Approved Slippage	Revised Budget 2014-15 £ (approved 14 July 2014)	Revised Budget 2014-15 (approved 1 September 2014)
Refurbishments	11,995,000	12,626,687	13,197,786	13,197,786
Other Capital Projects	13,563,000	13,318,239	13,143,239	13,143,239
Fair Access to All (Adaptations)	3,389,000	3,389,000	3,389,000	4,093,660
Regeneration/ Neighbourhood Renewal – Public Sector	2,250,000	2,250,000	2,050,000	2,050,000
Regeneration/ Neighbourhood Renewal – Private Sector	971,000	1,314,074	1,484,074	1,484,074
HCA New build	2,836,000	2,836,000	2,836,000	2,836,000
Total	35,004,000	35,734,000	36,100,099	36,804,759

7.2 Details

7.2.1 Housing Improvement Programme 2014-15 Capital Works

Appendix A provides a detailed budget breakdown by scheme for 2014-15 based on the current approved HIP Programme for 2014-15 and it should be read in conjunction with the following explanations for works in 2014-15

7.2.2 Refurbishment

Budget	£13,197,786
Forecast	£13,740,157
Variance	£ 542,371

This budget is to fund works for internal and external refurbishments to properties. Internal works will include elements such as new kitchen and bathrooms. External elements include re-roofing, external render, fascia's, soffits & bargeboard replacements and outhouse improvements.

Total spend to the end of September 2014 was £4,394,866. To date 940 properties have received works through this programme. The reason for increased forecast spend is a result of:

1. Increase forecast spend of £600,000 on External pointing and rendering following tenders being higher than original budget estimates.
2. Increase forecast of £60,000 on Fascia's, soffits and bargeboard replacement programme due to revisions to specification mid-way through works.
3. Increased costs of £82,000 for windows and doors replacement programme following receipt of tender.

Some of these increased costs have been off-set by other schemes now forecasting lower spend than originally budgeted.

At the current time there are risks associated with the forecast spend as detailed below:

- **External Pointing and Rendering**

There have been delays in tendering 3 schemes at Thrybergh, Aston/Aughton/ Swallownest and Treton/ Brinsworth with a total estimated value of £1.5m. At the time of reporting all schemes have been approved and due to start on site by the beginning of November 2014. There is now potential risk that bad weather may impact on forecast spend given we are now entering the winter period.

- **East Dene and Harthill Re-roofing**

Both schemes have now commenced on site. At the current time there are no know issues with roosting bats as anticipated. Works continue to be monitored and any delays to the programme and subsequent spend as a result of ecological issues will be reported at Quarter 3.

7.2.3 Other Capital Works –	Budget	£13,143,239
	Forecast	£13,186,403
	Variance	£ 43,164

The sections below breakdown individual spend within the Other Capital Works budget and works complete to the end of September 2014.

7.2.4 Environmental Works –	Budget	£1,612,000
	Forecast	£1,646,551
	Variance	£ 34,551

This budget will fund a variety of projects throughout the borough some of which are currently subject to consultation with tenants and elected members. Current works on site include i) completing a trial property at Birks Holt, Maltby with cladding to the external porch area, ii) fencing and footpath improvements at Brameld Road, Rawmarsh. Other works still to commence include path way improvements at China Town, Maltby and replacement bin stores at Plantation Court, Dinnington. Spend to the end of September 2014 was £548,515.

7.2.5 Empty Homes –	Budget	£2,900,000
	Forecast	£2,650,000
	Variance	-£ 250,000

This budget is to fund major voids where the cost exceeds £4,000. This often occurs when a previous tenant has refused decency works so properties require new kitchens and bathrooms etc. prior to re-letting. Spend to the end of September 2014 was £765,229 with a total of 117 major voids completed to date. The reduction in spend is due to reduce volume of voids so far this year. If the current run rate continues a further £150,000 will be released in Quarter 3.

7.2.6 Replacement Communal Entrance Doors –	Budget	£890,754
	Forecast	£890,754

This is a continuation of the scheme in 2013-14 and will result in all communal entrances to flats having high security entrance doors fitted. Spend to the end of September 2014 was £256,968 with a total of 35 blocks still to complete. There is a small risk that up to £100,000 of funding will not be spent within the current financial year and may require carry forward of funds as tender for remaining works will not take place until today's cabinet member meeting. We will work with the chosen contractor to minimise this risk. This risk will be monitored and reported to Cabinet Member at Quarter 3.

7.2.7 Electrical Board & Bond –	Budget	£150,000
	Forecast	£150,000

This is a demand led service and is to fund electrical improvement works to properties (e.g. consumer units, rewires etc.) following fixed wire electrical testing. Spend to the end of September 2014 was £29,365 with a total of 48 completions.

7.2.8 Asbestos Removal & Testing –	Budget	£380,000
	Forecast	£221,880
	Variance	-£158,120

This budget is to fund asbestos surveys and removals to properties that are receiving planned capital improvement works. The forecast is lower than budget due to fewer surveys required for the 2014-15 capital programme. Total spend to the end of September 2014 was £43,260.

7.2.9 Boundary Wall Treatments – Budget £100,000
Forecast £115,000
Variance £ 15,000

This budget is to fund improvements to boundary/ retaining walls and footpaths throughout the borough. Works have now been issued for tender. A slight overspend is forecast based on the known work book, however at the current time this can be accommodated within existing budgets.

7.2.10 District Heating Conversion/ Upgrades – Budget £1,800,000
Forecast £1,800,000

This budget is to fund replacement district heating at Swinton Fitzwilliam estate and replacement distribution systems at sites throughout the borough and forms part of a 5 year programme to upgrade the District Heating systems. Total spend to the end of September 2014 was £20,817. Works commenced on site in September 2014 on the Swinton Fitzwilliam estate. Tender documentation for replacement distribution systems has now been issued with anticipated commencement on site in January 2015.

7.2.11 External Insulation (EPC Improvements) – Budget £50,000
Forecast £25,000
Variance -£25,000

This will fund ad hoc top ups of insulation to external wall cavities and lofts. Total spend to the end of September 2014 was £4,546. The lower forecast spend is due to lower volumes so far this financial year.

7.2.12 New IT System – Budget £273,725
Forecast £476,625
Variance £202,900

This budget is to fund the purchase and implementation of the new integrated Housing Management System. Cabinet member approved additional costs of £241,075 to be funded from the HRA on 16 June 2014. At this time we have not amended the available budget as we may be able to fund from slippage elsewhere within the programme as we refine spend forecasts throughout the year. Total spend to the end of September 2014 was £244,868.

7.2.13 General Structures - Budget £650,000
Forecast £650,000

This budget is to fund remedial works to building structures and includes pointing, rendering, underpinning and damp proof works. Total spend to the end of September 2014 was £272,805.

7.2.14 Replacement of Central Heating/ Boilers - Budget £3,761,000
Forecast £3,761,000

There is an ongoing programme of Central Heating replacements in order to reduce the revenue burden as a result of increasing repairs to Buderus and Alpha boilers. Total spend to the end of September 2014 was £1,194,720 with a total of 632 completions.

7.2.15 Community Centre Improvements – Budget £100,000
Forecast £200,000
Variance £100,000

This will fund essential upgrades to lighting and fire equipment within the centres and the conversion of centres earmarked for closure to 1 bed flats. It is anticipated that works converting 4 centres will commence within the current financial year, resulting in 7 one bed flats. Total forecast spend has increased to £200,000 to reflect these works commencing in January 2015. It may be that further funding of £171,000 is required within the current financial year, however as planning and building regulation approvals are still outstanding we have been prudent with forecast spend at this time. We will report progress at Quarter 3.

7.2.16 Flat Door Replacements – Budget £75,760
Forecast £75,760

This will fund completion of installing new fire doors to flats across the borough and is a result of slippage from 2013-14. There has been no spend within the current financial year as final accounts are being complete.

7.2.17 Lady Oak Flats Environmental Improvements – Budget £400,000
Forecast £554,840
Variance £154,840

This is a new project to undertake general environmental improvements, including upgrading of footpaths around Lady Oak Flats, East Dene/ Herringthorpe. Works commenced on site in September 2014 and are due for completion by end March 2014. There has been an increase in forecast spend due to higher than anticipated costs received following tender and a one off £25,000 contribution to fund Streetpride works to the public realm.

7.3 Fair Access to All

7.3.1 Disabled Adaptations (Public Sector) – Budget £2,078,000
Forecast £2,020,343
Variance -£ 57,657

7.3.2 Disabled Adaptations (Private Sector) – Budget £2,015,660
Forecast £2,190,472
Variance £ 174,812

This will fund the ongoing provision of disabled adaptations to council and private dwellings. At the end of September 2014 spend on public sector adaptations was £722,186 with a total of 254 completions. For the same period spend on private sector adaptations was £827,151 with 177 completions.

Based on current forecasts it is anticipated the private sector adaptations budget will overspend even after the increase in budget at P4. At this time we will continue to monitor spend on private adaptations closely and will take action if required to accommodate the forecast overspend at the end of quarter 3 as the increased spend is associated with grants for works to extensions which may not proceed in the current financial year but are managed directly by the home owner.

7.4 Regeneration / Neighbourhood Renewal Public Sector

7.4.1 Non-Traditional Investment –	Budget	£1,400,000
	Forecast	£1,470,917
	Variance	£ 70,917

This budget is to complete external refurbishment and insulated render works to non traditional properties. This is part of an ongoing programme to extend the life of non traditional stock by circa 25 years.

Total spend to the end of September 2014 was £922,764 with 97 completions in year and 40 work in progress. The forecast spend has increased due to essential variations to works whilst on site.

7.4.2 Garage Site Investment –	Budget	£250,000
	Forecast	£250,000

This will fund improvement works to garage sites across the borough. Works will include re-surfacing to the highway, re-roofing, new doors and general environmental improvements. Tenders are being issued to contractors for pricing in October 2014 which is a later than planned but should not impact on delivering the programme within the current financial year.

7.4.3 New Build DPU Bungalows –	Budget	£300,000
	Forecast	£300,000

It is proposed to construct 4 DPU bungalows, 2 located in Kimberworth and 2 located in Thurcroft using cost savings generated to date through the Repairs and Maintenance contract with Morrison FS and Wilmot Dixon Partnerships. The reduction in budget is a result of only having Planning Permission in place for the site at Redscope, Kimberworth Park. A further site is now identified at Wadsworth Road, Bramley, but given lead time for design, planning permission and construction it is unlikely they will be complete within the current financial year.

7.4.4 Enabling Works (HRA Land) –	Budget	£100,000
	Forecast	£0
	Variance	-£100,000

There are currently no plans that will utilise this budget. Any requirement for enabling works will now be met from any underspends within other budgets within the capital programme. It is proposed to delete this budget and vire to fund Lady Oak works.

7.4.5 Opportunity/ Strategic Acquisition –	Budget	£2,835,915
	Forecast	£1,537,000
	Variance	-£1,299,000

This funding is part of a multi-year commitment to acquire properties to add to the council's social housing stock through the 30 Year HRA Business Plan. Spend to the end of September 2014 was £525,858. Following a review of current agreed programmes with developers the forecast spend has been reduced. The remaining budget of £1,299,000 will be carried forward to be spent in 2015-16.

7.5 Regeneration/ Neighbourhood Renewal Private Sector**7.5.1 Dinnington Transformational Change – Budget £1,200
Forecast £1,200**

This project was funded through the Regional Housing Board and was the installation of temporary art work to Dinnington Town centre. This budget will fund the removal during 2014-15.

**7.5.2 Canklow Phase 1 & 2 – Budget £720,531
Forecast £720,531**

This is a multi-year programme of activity to regenerate an area within Canklow through Housing Market Renewal. The project is focused on demolition, buy back and refurbishment of public and private sector properties in the area. At the current time there are 3 properties subject to offers and 4 properties where negotiations are ongoing. Spend to the end of September 2014 was £168,236.

**7.5.3 Bellows Road Service Centre Clearance – Budget £592,343
Forecast £400,000
Variance -£192,343**

This is an ongoing Housing Market Renewal scheme and includes the construction of new shop units and provision of new housing within the area. At the present time a planning application and lease agreement are pending for re-location of the T-mobile telephone mast. Asbestos surveys and removal are all outstanding on the multi storey car park and require completion prior to demolition, hence the reduction in forecast spend. It is proposed to carry forward the balance of £192,343 to 2015-16. Spend to the end of September 2014 was £13,783.

**7.5.4 Monksbridge Demolition, Dinnington – Budget £80,000
Forecast £80,000**

This is a new project and is to demolish 3 properties and reinstate land at 44-48, Monksbridge. The project is funded from Regional Housing Board grant funding ring fenced within the Capital Programme. It is anticipated works will commence on site in January 2015 subject to obtaining planning permission.

**7.5.5 Doe Quarry Lane, Dinnington – Budget £90,000
Forecast £43,508
Variance -£46,492**

This is a new project and is to undertake boundary improvements to 43 properties. Works commenced on site in September 2014. The project is funded from Regional Housing Board grant funding ring fenced within the Capital Programme. Within month the anticipated costs have reduced following receipt of tender. The remaining grant funding will now be held in reserves for future projects within Dinnington.

8.0 Finance

8.1 Financial implications are contained within the body of this report. Any revenue implications from the revised programme have been fully reflected in the HRA's latest 2014/15 outturn revenue forecast. The table below details how the programme will be funded.

Funding	HIP £	Proposed HIP £ (if budget virements/ carry over approved)
RCCO	8,513,030	8,513,030
HRA Prudential Borrowing	2,836,000	1,457,539
MRA	21,955,995	21,944,995
Grants	1,283,597	1,282,105
GF Prudential Borrowing	0	0
Capital Receipts RTB	1,002,663	968,663
Capital Receipts	1,213,474	1,021,131
Capital Receipts RTB 1 for 1	0	79,461
Total	36,804,759	35,266,924

The key change in funding of the programme is a reduction in HRA Prudential borrowing which was being used to fund property acquisitions. These acquisitions can now be predominately funded through RTB receipts.

9.0 Risks and Uncertainties

The Capital Programme is funded through a number of sources: borrowing, capital grants & contributions, revenue contributions and capital receipts. Any uncertainty over the funding of the Programme rests on confirmation that grants/contributions and capital receipts continue to be available in coming years. Where funding sources are volatile in nature the risks will be managed by continually keeping the programme under review.

Project/ scheme specific risks have been outlined within the body of the report.

10.0 Policy and Performance Agenda Implications

The HIP supports the Corporate plan priorities and is central to the longer term Housing Strategy:

- Making sure no community is left behind
- Helping to create Safe and Health Communities
- Improving the environment

The preparation of the Medium Term Financial Strategy incorporating a profiled capital programme and the associated revenue consequences, together with regular monitoring, highlights the Council's commitment to sound financial management.

11.0 Background Papers and Consultation

Dave Richmond, Director of Housing and Neighbourhoods, Stuart Booth, Director of Financial Services and Budget Holders have been consulted during the preparation of this report.

Report Author

Paul Elliott, Business and Commercial Programme Manager; Neighbourhoods and Adult Services, paul.elliott@rotherham.gov.uk; Ext. 22494

Appendix A

	B	C	D	E	F	G	H	I
1	HIP PROGRAMME 2014-15 - POSITION AS AT PERIOD 6							
2								
3								
4		Budget		Manager's Forecast		Variance (Over + / Under -)		%age (Over + / Under -)
5		£		£		£		%
6								
7	REFURBISHMENT / IMPROVEMENTS							
8	Refurbishment	12,986,378		13,443,364		456,986		4%
9	Windows	211,408		296,793		85,385		40%
10	REFURBISHMENT / IMPROVEMENTS TOTAL	13,197,786		13,740,157		542,371		4%
11								
12	OTHER CAPITAL WORKS							
13	Empty Homes	2,900,000		2,650,000		-250,000		-9%
14	Replacement of Central Heating / Boilers	3,761,000		3,761,000		0		0%
15	Replacement of Communal Doors (High Security)	890,754		890,754		0		0%
16	Environmental Works	1,612,000		1,646,551		34,551		2%
17	Electrical Board & Bond	150,000		118,993		-31,007		-21%
18	Community Centre Improvements (5 Year Programme)	100,000		200,000		100,000		100%
19	Boundary Wall Treatments	100,000		115,000		15,000		15%
20	Asbestos Removal & Testing	380,000		221,880		-158,120		-42%
21	Flat Door Replacement	75,760		75,760		0		0%
22	District Heating Conversions	1,800,000		1,800,000		0		0%
23	EPC Improvements	50,000		25,000		-25,000		-50%
24	New IT System	273,725		476,625		202,900		74%
25	Lady Oak Flats	400,000		554,840		154,840		39%
26	General structures	650,000		650,000		0		0%
27	Lift Replacement	0		0		0		0%
28	OTHER CAPITAL PROJECTS TOTAL	13,143,239		13,186,403		43,164		0%
29								
30	ALL WORKS TO PROPERTIES TOTAL	26,341,025		26,926,560		585,535		2%
31								
32	FAIR ACCESS TO ALL							
33	Public Adaptations	2,078,000		2,020,343		-57,657		-3%
34	Private Adaptations	2,015,660		2,190,472		174,812		9%
35	FAIR ACCESS TO ALL TOTAL	4,093,660		4,210,815		117,155		3%
36								
37	REGEN. / NEIGHBOURHOOD RENEWAL							
38	PUBLIC SECTOR							
39	Non-Traditional Investment	1,400,000		1,470,917		70,917		5%
40	New Build DPU Bungalows	300,000		300,000		0		0%
41	Enabling works - HRA Land development	100,000		0		-100,000		-100%
42	Garage Site Investment	250,000		250,000		0		0%
43	Public Sector Sub Total	2,050,000		2,020,917		-29,083		-1%
44								
45	PRIVATE SECTOR							
46	Dinnington Transformational Change (RHB)	1,200		1,200		0		0%
47	Monksbridge Demolition, Dinnington	80,000		80,000		0		0%
48	Doe Quarry Lane, Dinnington	90,000		43,508		-46,492		-52%
49	Canklow Phase 1 & 2	720,531		720,531		0		0%
50	Bellows Road Service Centre Clearance	592,343		400,000		-192,343		-32%
51	Private Sector Sub Total	1,484,074		1,245,239		-238,835		-16%
52								
53	REGEN. / NEIGHBOURHOOD RENEWAL TOTAL	3,534,074		3,266,156		-267,918		-8%
54								
55	OTHER PUBLIC SECTOR							
56	HCA NEW BUILD							
57	Opportunity Acquisition	2,836,000		1,537,000		-1,299,000		-46%
58	Carry Over from 11-12 New Builds	0		0		0		NA
59	OTHER PUBLIC SECTOR TOTAL	2,836,000		1,537,000		-1,299,000		-46%
60								
61	SUB TOTAL 2	10,463,734		9,013,971		-1,449,763		-14%
62								
63	TOTAL CAPITAL PROGRAMME	36,804,759		35,940,531		-864,228		-2%
64								
65								
66	Funding Split:							
67	Public	33,305,025		32,504,820		-800,205		-2%
68	Private	3,499,734		3,435,711		-64,023		-2%
69	Total	36,804,759		35,940,531		-864,228		-2%

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1.	Meeting:	Cabinet Member for Safe and Attractive Neighbourhoods
2.	Date:	Monday 3rd November 2014
3.	Title:	Neighbourhoods General Fund Revenue Budget Monitoring 2014/15
4.	Directorate:	Neighbourhoods and Adult Social Services

5. Summary

This Budget Monitoring Report provides a financial forecast for Neighbourhoods General Fund within the Neighbourhoods & Adult Services Directorate to the end of March 2015 based on actual income and expenditure for the period ending September 2014.

The forecast for the financial year 2014/15 is an overall forecast under spend of (-£716k) against an approved net revenue budget of £667k.

6. Recommendation

That the Cabinet Member receives and notes the latest financial projection against budget for 2014/15

7. Proposals and Details

The table below shows the summary forecast outturn position against the approved Net Revenue Budgets. The net revenue budget includes £97k in respect of the approval to carry forward underspends from 2013/14 financial year in relation to the Community Leadership Fund, Dispersed Units and Bereavement services.

SERVICE AREA	Net Budget	Forecast Outturn	Variance from Net Budget Deficit/ (Surplus)	% Variation to Net Budget
	£000's	£000's	£000's	%
Strategic Housing & Investment	97	106	9	9.28
Housing Options	-1,232	-1,867	-635	-51.54
Housing & Communities	250	206	-44	-17.60
Central	313	303	-10	-3.19
Business Regulation	149	120	-29	-19.46
Safer Neighbourhoods	1,090	1,083	-7	-0.64
TOTALS	667	-49	-716	-107.35

The main variations against budget can be summarised as follows:-

7.1 Strategic Housing & Investment Service (SHIS) (+£9k)

The SHIS team budget has a pressure of +£9k mainly as a result of anticipated pressures on staffing budgets as a result of lower than anticipated staff turnover.

7.2 Housing Options (-£635k)

There is a projected surplus of (-£46k) within the Private Sector Adaptations Service as a result of an increase in fees and charges. This surplus may increase during the year if additional Capital budget is approved for Adaptations.

Dispersed Units area is projecting a (-£27k) surplus as a result of lower than anticipated occupation levels.

There is an anticipated (-£562k) saving on the Furnished Homes service. This is a result of continued increase in demand for the service (an additional 135 since April, a total of 3167 tenants at the end of September), cost effective procurement of furniture including refurbishment and disposal plus higher than anticipated staff turnover.

7.3 Housing & Communities (-£44k)

This service area is projecting an overall under spend of (-£44k) consisting of an (-£10k) projected under spend on Community Safety Unit, mainly as a result of some additional funding from the HRA over budget.

There is also a small (-£6k) anticipated saving on transport and supplies and services costs on the Area Assemblies Management and Administration cost centre plus projected savings of (-£9k) on Area Assemblies cost centres due to the moratorium on non essential spend.

The Members Community Leadership Fund is anticipating an under spend of (-£19k) which is likely to be requested as an ear marked carry forward in line with previous years.

7.4 Central (-£10k)

The Management & Admin area is anticipating a small (-£10k) under spend mainly as a result of slightly reduced pension costs and impact of moratorium.

7.5 Business Regulation (-£29k)

Overall Business Regulation is projecting a (-£29k) under spend. Pressures on employee costs within Health and Safety, Food and Drugs and Animal Health budgets totalling +£11K plus slight overspend on Licensing (+£5k) are being offset by savings within Trading Standards (-£45k) mainly due to higher than expected staff turnover.

7.6 Safer Neighbourhoods (-£7k)

There is an anticipated underspend on Community Protection mainly as a result of higher than anticipated staff turnover -£18k. This is reduced by a projected overspend on Landfill sites of +£11k in respect of statutory Health and Safety work.

7.7 Agency & Consultancy

To date there has been no expenditure on Agency or Consultancy.

7.8 Non Contractual Overtime

There has been no expenditure to-date on non-contractual overtime within Neighbourhoods.

8. Finance

The financial implications for each service area have been outlined in Section 7 above.

9. Risks and Uncertainties

These forecasts are based on financial performance to the end of September 2014. The forecast outturn is dependent on delivery of planned management actions being achieved and thus effective and tight financial management practices remain essential including holding monthly budget clinics with the Service Director and senior managers.

10. Policy and Performance Agenda Implications

The delivery of the Council's Revenue Budget within the limits determined in March 2014 is vital to achieving the Council's Policy agenda. Financial performance is a key element within the assessment of the Council's overall performance.

11. Background Papers and Consultation

- Report to Cabinet 26 February 2014 – Proposed Revenue Budget & Council Tax 2014/15.

The content of this report has been discussed with the Director of Housing and Neighbourhoods and the Director of Finance.

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ROTHERHAM BOROUGH COUNCIL - REPORT TO MEMBERS
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1.	Meeting:	Cabinet Member for Safe and Attractive Neighbourhoods
2.	Date:	Monday 3rd November 2014
3.	Title:	Housing Revenue Account Budget Monitoring Report 2014/15
4.	Directorate:	Neighbourhoods and Adult Services

5. Summary

This budget monitoring report presents the forecast outturn position on the 2014/15 Housing Revenue Account (HRA) based upon actual income and expenditure to the end of September 2014.

The overall forecast is that the HRA will outturn on budget with a transfer from working balance (reserves) of £0.159m which is a reduction of £1.281m against the approved budget.

6. Recommendations

- **That cabinet member receives and notes the latest financial projection against budget for 2014/15.**

7. Proposals and Details

- 7.1** This budget report is based upon actual income, expenditure and known commitments as at the end of quarter 2, forecast to the end of the financial year to give a projected outturn position, compared to budget.
- 7.2** Appendix A of this report provides the Budget Operating Statement for 2014/15 which shows the various income and expenditure budget lines which make up the net cost of delivering the service. The latest forecast net cost of service is -£8.284m which, together with Revenue Contribution to Capital (RCCO) costs of £8.513m and interest received (-£70k) will result in an overall deficit of £0.159m to be transferred from Working Balance.
- 7.3** Within the Operating Statement are several budget heads which are either year end adjustments (for example debt management costs £210k) or are subject to external influence and therefore outside direct control (for example cost of capital charges £14.492m). These forecasts have been updated for the quarter 2 forecasts.
- 7.4** Budget Monitoring is therefore focussed upon expenditure and income which is within control, i.e. income of £82.509m, the repair and maintenance budget of £19.072m and supervision and management of £20.652m.

7.5 Budget Monitoring

- 7.5.1** Appendix A, column B demonstrates the projected outturn based upon activity for quarter 2 for the period ending September 2014.
- 7.5.2** Overall it can be seen that the net cost of service (before RCCO and interest received) is forecast to be -£8.284m, a surplus of £1.281m as shown in the table below.

	Budget £000	Forecast £000	Variance £000
Expenditure	75,506	74,372	-1,134
Income	-82,509	-82,656	-147
Net Cost of Service	-7,003	-8,284	-1,281

7.6 Expenditure

Column B of Appendix A demonstrates that based upon expenditure and commitments to date, total expenditure is forecast to outturn at

£74.372m compared to a budget provision of £75.506m, a decrease in spend of £1.134m. The main variations are as follows:

7.6.1 Contributions to Housing Repairs

Appendix A demonstrates that the forecast year-end spend on Repairs and Maintenance is now forecasting an underspend of £372k against the budget of £19.072m.

The empty homes budget is difficult to forecast as this is a very responsive service. The original budget has been increased to an estimated 1,700 minor voids in year, an increase of approximately 200 compared with last year. At the end of August there were 61 less completions than budgeted. However, the actual number of voids completed is increasing due to the impact of the Welfare Reform as tenants transfer to smaller properties.

There is an overspend on planned works mainly around damp-proofing, pathways and external works to Wharnccliffe flats and also on Responsive repairs. This is offset by forecast under spends within Empty Homes due to additional income from tenant recharges together with income from shared savings on repairs and maintenance contracts.

7.6.2 Supervision and Management

Column B of Appendix A demonstrates that based upon expenditure and commitment to date, total expenditure is forecast to outturn at £19.964m, a forecast overall under spend of £688k, mainly due to higher than expected staff turnover within Contract & Service Development and Housing Options teams plus savings on utility costs within District Heating schemes.

7.6.2 Cost of Capital Charge

The latest forecast cost of capital charge is £80k less than budgeted due to the timing of borrowing and lower than anticipated interest rates.

7.6.3 Debt Management Costs

The costs incurred in managing the HRA debt is forecast to be slightly higher than budgeted..

7.7 Income

7.7.1 Column B of Appendix A shows that based upon income received to date the total forecast income collectable is £82.656m against a budget of £82.509m, an over recovery of income of £147k.

- 7.7.2** Dwelling Rent income is forecast to over recovery by £200k due to fewer Right to Buy sales than anticipated at this stage of the year and a faster turnaround of void properties is resulting in more income than budgeted.
- 7.7.3** Non Dwelling rent income is forecasting an under recovery of income of £67k in respect of budgeted income for three properties which have subsequently been identified as non HRA properties plus an increase in garage voids resulting in a reduction in income.
- 7.7.4** The over recovery of income on Other Fees and Charges relates to income from the disposal of housing land which accounts for an additional £16k to date.

7.8 Summary

In summary it can be seen in foregoing paragraphs 7.6 and 7.7 that the variance to budget of -£1.281m when comparing the forecast net cost of service against the budget of £7.003m is mainly due to variances within the Supervision and Management, housing repairs and an overall increase in income.

8. Finance

Impact on Working Balance - The report identifies that any deficit or surplus arising from the net cost of service will be transferred to the Working Balance which is reflected through the Appropriations section of the Operating Statement at Appendix A. Any forecast increase/decrease will be added to the budgeted sum shown under transfer to reserves.

Based upon the current forecast out-turn position on the net cost of service, the forecast transfer from balances will reduce from £1.439m to £0.159m, a reduction of £1.281m. The reduction in contribution from reserves is a result of an under spend within repairs and supervision and management plus additional income.

9. Risks and Uncertainties

- **Inflation – Non Contractual** –The 2014/15 budget was formulated around an inflation assumption of nil (except on utilities); if inflation rises costs may exceed budget provision. It should be noted that the inflationary increase on the repair and maintenance contract is locked in for the financial year at 2.7 % and this has been provided for within the budget set.

Mitigation: Ongoing monitoring

- **Vacancy Factor**
Salaries budgets assume various levels of vacancies. If vacancies do not arise this could lead to salary costs in excess of budget.
Mitigation: In depth monitoring and forecasting of salary budgets.
- **Repair and Maintenance Voids.** Whilst the current empty home forecast is considered to be a prudent projection based upon 1,700 minor voids, it should be noted that the final number of voids received and completed in year could change. Any change in numbers or values will impact on expenditure.
Mitigation: Ongoing monitoring and triangulation with contractors. Any forecast increase in expenditure will be offset by a reduction in planned revenue works.
- **Rental Income**
Net rental income has been calculated on the basis of 2% void loss. Any increase / decrease on the actual levels of voids will impact on the level of income achieved.
Mitigation: Ongoing monitoring.
- **Impairment of Fixed Assets**
HRA Self Financing legislation has resulted in the costs of impairment/revaluation of non-dwellings becoming a real charge to be met by the HRA.
This figure cannot be calculated until year end after the asset register has been fully updated. In 2013-14 the impairment charge was £16k and the revaluation of Fixed Assets was a credit of £482k.
Mitigation: Action is being taken to review the management of expenditure on non-dwellings assets to minimise the risk of impairment charges to the HRA. Advice is also being obtained via CIPFA as this is a real issue affecting many other local authorities.

10. Policy and Performance Agenda Implications

10.1 The HRA supports the new Corporate Plan Priorities and is central to the long term strategy:

- Making sure no community is left behind.
- Helping to create safe and healthy communities.
- Improving the environment.

11. Background Papers and Consultation

- Budget and Council Tax Setting Report (2014/15) to Cabinet February 2014
- Director of Finance and Director of Housing and Neighbourhood Services have been consulted on the preparation of this report.

Contact Name:

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Housing Revenue Account - Budget Operating Statement

Narrative	2014/15 Full Year	2014/15 Forecast	Variance
	Budget	Out-turn	
	£	£	£
<u>Expenditure</u>			
Contributions to Housing Repairs Account	19,072,350	18,700,810	-371,540
Supervision and Management	20,652,000	19,964,434	-687,566
Rents, Rates, Taxes etc.	186,500	186,500	0
Provision for Bad Debts	987,800	987,800	0
Cost of capital Charge	14,491,700	14,411,700	-80,000
Depreciation of Fixed Assets	19,905,970	19,905,970	0
Deferred Charges	0	0	0
Impairment of Fixed Assets	0	0	0
Debt Management Costs	210,000	215,000	5,000
Expenditure	75,506,320	74,372,214	-1,134,106
<u>Income</u>			
Dwelling Rents	-77,427,560	-77,627,560	-200,000
Non-dwelling Rents	-805,430	-737,992	67,438
Charges for Services and facilities	-3,987,300	-3,987,301	0
Leaseholder Income	-50,900	-49,360	1,540
Other fees and charges	-238,300	-254,500	-16,200
Contribution to Expenditure	0	0	0
Income	-82,509,490	-82,656,713	-147,222
Net Cost of Services	-7,003,170	-8,284,498	-1,281,328
Interest received	-70,000	-70,000	0
Net Operating Expenditure	-7,073,170	-8,354,498	-1,281,328
Appropriations:			
Transfer from Capital Finance Account- Deferred	0	0	0
Revenue Contributions to Capital Outlay	8,513,030	8,513,030	0
Transfer from Capital Finance Account- Impairment	0	0	0
Transfer from Major Repairs Reserve	0	0	0
Transfer from Reserves	-1,439,860	-158,533	1,281,327
Transfer to Reserves	0	0	0
Surplus/Deficit for the year	0	0	0

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1.	Meeting:	Cabinet Member and Advisers for Safe and Attractive Neighbourhoods
2.	Date:	Monday 3 November 2014
3.	Title:	Proposed, no waiting Monday to Friday 9am to 4pm restrictions on Broom Road, Rotherham
4.	Directorate:	Environment and Development Services

5. Summary

To inform Cabinet Member of the outcome of statutory consultations about the proposed no waiting Monday to Friday 9am to 4pm restrictions on the A6021 Broom Road

6. Recommendations

Cabinet Member is asked to resolve that

- (i) That the proposed no waiting Monday to Friday 9am to 4pm restrictions, as shown on drawing 126/18/TT607 be implemented.**
 - (ii) The effects of those restrictions on non-residential parking on Broom Crescent be monitored and investigate other traffic management measures to mitigate the effects of this, if required**
 - (iii) That the petitioners be informed accordingly.**
-

7. Proposals and Details

Minute No 14 of the meeting of the Cabinet Member and Advisers for Regeneration and Development held on 14th June, 2013 refers to a resolution to implement a scheme which aimed to improve road safety and accessibility on the A6021 Broom Road in the vicinity of Rudston School.

This scheme included:-

- Construction of an enlarged pedestrian refuge outside the Rudston School and new pedestrian refuge between the Rotherham hospice and Broom Crescent,
- the undertaking of statutory consultations for the proposed no waiting at any time and, no waiting Monday to Friday 9.00 am to 4.00 pm restrictions on the south west side of the A6021 Broom Road,
- a proposed cycle lane on the A6021 Broom Road, with coloured surfacing, and advisory cycle lane and sheltered parking area, on the north east side of A6021 Broom Road which was approved in principle but subject to funding being available to introduce the cycle lane in conjunction with a carriageway resurfacing scheme.

The full scheme including the uphill cycle lane and sheltered parking area and the resurfacing of Broom Road has recently been completed.

Statutory notices for additional waiting restrictions were placed both on street and in the local newspaper. Subsequently a 9 signature petition from residents objecting to the additional restrictions was received. This is attached as appendix A.

The grounds for objection are that there has been a significant increase in non-residential parking on of the A6021 Broom Road near Rotherham Hospice. A number of vehicles are already parking at the south east end of Broom Crescent. This has been attributed by the petitioners to the additional “community services” taken on by the Hospice following local NHS reorganisation. It is also alleged that the Hospice by providing additional services and practices, maybe exceeding the terms of existing planning consents.

Residents feel that the introduction of further parking restrictions on the A6021 Broom will make the current levels on non-residential parking on Broom Crescent worse. It therefore asks if implementation of the restrictions can be delayed until Hospice staff parking can be addressed, by both Rotherham Borough Council and the Hospice.

Whilst the Broom Road scheme incorporated a substantial sheltered parking area on the north east side of A6021 Broom Road, some on street parking availability has been reduced in the vicinity of the hospice entrance to accommodate the termination of the sheltered parking area, and cycle lane together with the pedestrian refuge. The displaced vehicles are likely to have migrated to other places including Broom Crescent and the opposite carriageway.

Furthermore in order to accommodate the uphill cycle lane and a sheltered parking area, the width of the south western carriageway opposite the Hospice has been reduced. Consequently any vehicles that park here are now interfering with the safe and free flow of traffic travelling towards Rotherham. There have also been complaints that some of these parked vehicles are interfering with the access and egress to driveways on the south western side of Broom Road.

It is acknowledged that the implementation of further parking restrictions on the south west side of Broom Road may cause a further migration of parking which could have an impact on Broom Crescent. However in view of the need to maintain the safe and free flow of traffic on this route, the restrictions should be implemented at the earliest opportunity.

Once the restrictions have been implemented, their full impact on Broom Crescent can be assessed and, traffic management measures to mitigate the effects on residents can be fully investigated, including any consultation as necessary with residents. A copy of the letter from Broom Crescent residents has been passed onto the Planning Service to investigate if the Hospice is complying with existing planning consents. Transportation Unit staff have also offered to meet representatives of the Hospice to discuss and advise on the practicalities of providing additional staff parking within the Hospice site.

8. Finance

The cost of introducing these additional waiting restrictions will be met from the scheme budget identified for the A6021 Broom Road scheme, which will be funded from the LTP Integrated Transport Block grant for 2014/15.

9. Risks and Uncertainties

The impact of displaced traffic on Broom Crescent is unknown but this will be monitored.

10. Policy and Performance Agenda Implications

The proposals are in line with objectives set out in the Sheffield City Region Transport Strategy / Local Transport Plan 3; policy S to encourage active travel and develop high quality cycling and walking networks, policy W To encourage safer road use and reduce casualties on our roads, policy Y to focus safety efforts on vulnerable road groups

11. Background Papers and Consultation

Appendix A – petition from residents

Contact Name : *Simon Quarta, Assistant Engineer, Ext 54491*

52 Broom Crescent,

Rotherham.

S60 2SS.

26th August 2014

J. Collins,

Director of Legal and Democratic Services,

Rotherham Borough Council,

Riverside House,

Main Street,

Rotherham S60 1AE.



Dear Ms. Collins,

The Rotherham Borough Council (Various Roads, Rotherham)

(Traffic Regulation)(Consolidation) Order 2011

(Amendment No.78) Order 2014

Reference NF/53262

We would refer to the above mentioned public notice which appeared in the Rotherham Advertiser on the 8th August.

We wish to formally object to the Council's proposal to further extend parking restrictions on Broom Road, in the vicinity of the Rotherham Hospice, due to the direct impact that this will have on the residents living at the southern end of Broom Crescent.

A copy of a letter, dated the 14th August 2014, which we sent to the Rotherham Advertiser is enclosed for your information and we would request that this is accepted as part of the statement of reasons for our objection.

Since the Hospice was built in 1996 it and the local residents peacefully co-existed really until 2011. In this year the opening of the building extension whilst providing valuable and much needed patient care coincided with the re-organisation of the NHS, at which time the Hospice Trust became responsible for around 70 additional staff.

The intensification in the use of the building, with a variety of management and midwifery training courses etc taking place is at the crux of the issue. This wider usage of the building

was not anticipated at the time of the planning application for the building extension, and was certainly not mentioned at the public meeting of local residents.

The Local Planning Authority approved the planning application RB2009/0099 in April 2009 with minimal additional car parking provision. However, planning condition No.8 was very explicit on the need for clear and unambiguous Travel Plan objectives, modal split targets, and 'regular reviews and improvement' and monitoring. Based upon the fact that the Hospice Trust are now rumoured to be seeking 55 parking spaces, the usage of public transport must be close to zero, and the LPA has clearly not monitored the situation as implied by the above planning condition.

Unless and until Rotherham Borough Council and the Rotherham Hospice Trust jointly address the issues of the wider usage of the building, beyond the patient care we all value and admire, and the availability of land for additional car parking to accommodate this usage, conditions in the area will remain difficult for patients, visitors, and residents alike.

In these circumstances we feel it would be helpful if the Borough Council were to defer the introduction of further parking restrictions at the present time.

Yours sincerely,

*Ian Hawkridge, Terry Betts, Pete Carpenter, Pat Fuller, Alan Graves,
Stewart Atkinson, Julie Shaw, and Bernard Horan.*

Residents of Broom Crescent

POSTBAG,
Rotherham Advertiser,
Brookfields Way,
Manvers,
Wath – upon – Dearne,
Rotherham S63 5DL.

14th August 2014.

Dear Sir,

Rotherham Hospice Car Parking

We would refer to Tracey Harrison – Marr’s statement on behalf of the Rotherham Hospice which appeared in the 8th August edition of the Advertiser.

It is obviously no coincidence that the statement appears in the same edition of the newspaper as an RMBC notice stating that parking restrictions on Broom Road are to be extended even further. The public notice a couple of months ago introducing the initial restrictions was accompanied by a similar statement in the same edition from the Hospice Chief Executive.

There are severe parking problems in the immediate vicinity of the Hospice. The week before the introduction of parking restrictions on Broom Road it was noted that on three consecutive days there were 20 vehicles in the Hospice car park, 16 non resident cars on Broom Road, and 17 on the southern end of Broom Crescent.

Ms Harrison – Marr mentions that RMBC have been approached with respect to the use of the Herringthorpe Stadium car park. There are rumours in the local area that the Hospice has also sought permission to extend its car park onto the steeply sloping area of playing field adjoining the Hospice but has been turned down twice by the Council. Seemingly it is ok to propose to sell off part of the playing fields for housing but not to ease the problems of the Hospice and local residents.

The Council’s action in further extending parking restrictions in the area has to be seriously questioned. The parking restrictions already in place have improved road safety at the Broom Crescent / Broom Road junction. Yes, the situation is not perfect but highway conditions in the area are no worse than on many other roads in the Borough. Indeed it can be argued that in the present situation road users drive more carefully, and slower, than if the road was a ‘clearway’. We think it is reasonable for local residents to request the Council to defer the extension of parking restrictions until a long term solution has been found to the Hospice’s problems.

The Hospice also has a role to play in minimising the problem. We know that some of the nurses ‘car share’ on the journey to work, but it appears that there is a lot more going on at

the Hospice than treating in-patients and day-patients. We realise that the Hospice gained wider responsibilities following the NHS Reorganisation but why is it being used as a base for Midwifery and other NHS training? If the Hospice is further increasing car parking demand by extending its day services, and the Council proceeds with its plans, there is only one outcome – more cars parking on Broom Crescent.

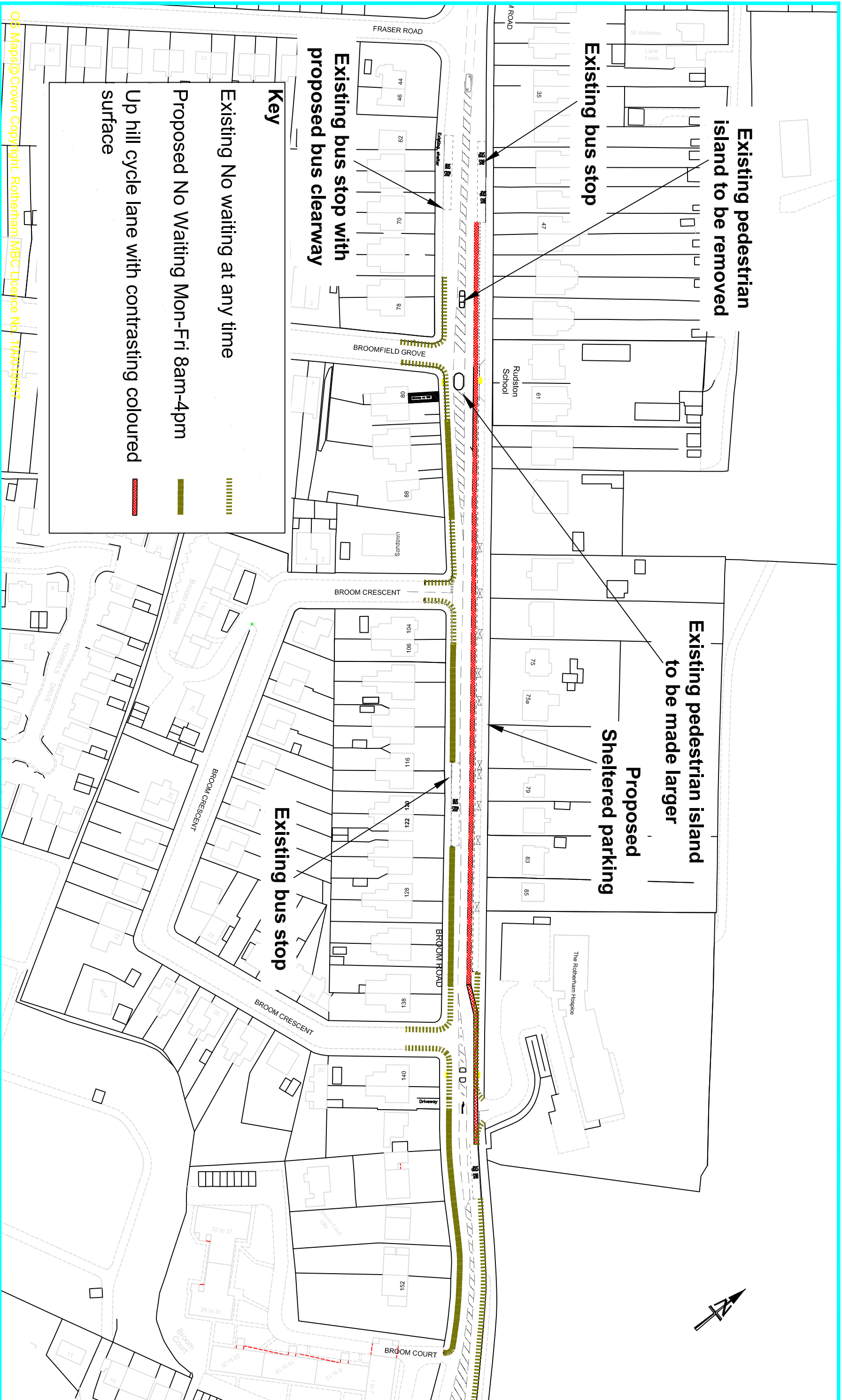
The Highway Engineer dealing with this issue has no doubt devised the proposals after a desk based study. If he/she cared to visit the area it would be realised that many of the houses on Broom Crescent do not have off road parking, and many resident's cars are parked on the road throughout the working day. The Council may think that the more difficult they make it to park the more likely that people may use public transport or cycle to the Hospice. The so called 'Green Travel Plan' may be appropriate to RMBC's Riverside House offices but it is hardly appropriate to Rotherham Hospice.

The Hospice has stated that the solution may be some years away. This is of no comfort at all to patients, visitors, staff, or indeed local residents. What do our three Ward Councillors think? Isn't this just the sort of local issue that they were elected to sort out?

Yours sincerely,

*Ian Hawkrige, Terry Betts, Pete Carpenter, Pat Fuller, Alan Graves,
Stewart Atkinson, Julie Shaw, Leigh Mellor, and Robb Ward.*

Residents of Broom Crescent.



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Rotherham Metropolitan Borough Council
 Environment & Development Services

Strategic Director:
 Karl Battersby Bsc (Hons) MTRP, MRTPI

Rotherham Metropolitan Borough Council
 Environment & Development Services
 Bailey House, Rawmarsh Road,
 Rotherham S60 1TD

Client:

Rev.	Description

Title	
A6021 - Broom Road - Proposed sheltered parking and accessibility improvements	
Dwg. No.	126/18/TT607
Drawn	S. Q.
Date	Jul-14
Rev.	
Scales (if A3)	N.T.S.
Chd. by	A. S. B

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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